
THE STATUTE OF
JOSIP JURAJ STROSSMAYER UNIVERSITY OF OSIJEK
(consolidated text)

I. GENERAL PROVISIONS

Article 1

This Statute governs the organization, activities and operations of Josip Juraj Strossmayer University of Osijek (hereinafter: University), authority and decision-making bodies of the University, a way of structuring and execution of University studies, the status of teachers, staff, scientists and other employees, the status of students and other issues important to the University in accordance with the Scientific Activity and Higher Education Act (hereinafter: the Act).

Article 2

This Statute uses the following meanings:

1. University - an institution that establishes and conducts university studies in at least two scientific and / or artistic areas in a number of fields and as an autonomous and integrated process, either directly or through its faculties, art academies and departments, pursuant to the Act which establishes and implements scientific, artistic research and development.

2. The units of the University - the institution, subsidiaries, companies
   The University consists of: the scientific- teaching units, artistic – teaching units and other units.

3. Scientific-teaching units of the University are:
   - Faculty,
   - University department.

   Faculty - an institution that organizes and performs university studies and develops scientific and professional work in one or more scientific and professional fields.

   University department - branch that participates in the execution of study programs and develops scientific, artistic and professional work in one scientific field or in an interdisciplinary scientific field.

4. Artistic-teaching unit of the University:
   - Academy of Arts
Academy of Arts - an institution that establishes and conducts university artistic studies and develops distinguished artistic creation and scientific research in the field of art.

5. Other units of the University - institutions, branches and companies:
   - University Institute,
   - University Library,
   - University Hospital,
   - University Center and
   - Student Center.

University Institute - institution within the University which is established for scientific activities in one or more related scientific fields, generally associated with the higher education process at the University.

Academic library - institution within the University which is established as a center of unique library system.

University Clinic - medical institution which is, according to special regulations, assigned the title "clinic", "clinical hospital" or "clinical hospital center" where employees of the University offer health services, teach at graduate and postgraduate studies and conduct research in the scientific field of biomedicine and health, can send request to University Senate in order to obtain the title "University Clinic", "University Clinical Hospital" or "University Clinical Center."

Student Center - the unit institution founded by the University in order to satisfy needs of the student standard, i.e. providing meals, accommodation and temporary employment of students, cultural and sport life of students and other activities.

University Center - University institution or subsidiary.

Companies:
   - Science and Technology Park,
   - Technology Development Center.

Science and Technology Park - a company that is established in order to commercialize scientific results, encourage collaboration between scientists and businessmen and to strengthen economy based on science.

Technology Development Center - a company established to promote new technologies, innovations and entrepreneurship.

6. The Academic Council is the professional body of the University, Faculty, Academy of Arts, University department and University institute.
Senate – elective professional body of the University which provides a representation of all units from various fields of science and art. It decides on all academic, professional, scientific and artistic matters, including decisions about the organization of scientific and teaching activities, teacher appointing, development and business issues and other issues predicted by the Act.

Faculty Council – Academic Council of the faculty which makes decisions on academic, scientific and professional matters.

Academy Council - Academic Council of the Academy of Arts which makes decisions on academic, scientific, artistic and professional issues.

Department Council - Academic Council the University department that makes decisions on academic, scientific and professional issues.

Scientific Council – Academic Council of the University Institute that makes decisions on scientific and professional issues.

7. Studies - organized and conducted at the University and authorized scientific-teaching and artistic-teaching units of the University according to study program adopted by the Senate on the proposal of the Academic Council of scientific-teaching and artistic-teaching unit.

Higher education at the University is conducted on the level of university and professional studies.

University study - enabling students for job positions in science and higher education, business, public sector and society in general, preparing them for the development and application of scientific and professional achievements.

Professional study - offers an adequate level of knowledge and skills for professional job positions and enables students to immediate employment process.

University studies are conducted in three levels:
- undergraduate
- graduate and
- postgraduate.

Some university study programs can be implemented through an integrated undergraduate and graduate study level with the approval of the National Council for Higher Education.

Authorized scientific-teaching and artistic-teaching unit for the organization of study is the Faculty and the Academy of Arts, authorized by the Senate to organize and implement the study.
8. Student - a person who studies on regular or part-time basis at the undergraduate, graduate or postgraduate study.

9. The teacher - a person who is teaching at the vocational, undergraduate, graduate and postgraduate studies and is engaged in scientific, professional or artistic work at the University, i.e. at its scientific-teaching and artistic-teaching unit.

THE MISSION OF THE UNIVERSITY

Article 3

The mission of the University is systematic promotion of higher education based on scientific research and artistic creativity, student education in order to improve knowledge, realization of interests of the state and society and respect and affirmation of human rights. The University carries out its mission in the interaction with the community, promoting the social impact of its educational, scientific and artistic activities.

TASKS OF THE UNIVERSITY

Article 4

(1) The University is a public institution that organizes and conducts scientific, artistic and developmental research, particularly the realization of scientific programs of strategic importance for the Republic of Croatia, artistic creativity and professional work as well as undergraduate, graduate and postgraduate education. University achieves its tasks in accordance with the needs of the community in which it operates.

(2) The University as teaching institution which, by connections among scientific research, artistic creativity, studies and teaching, develops science, art and profession, prepares students for professional activities on the basis of scientific knowledge and methods, educates scientific and artistic potential, participates in social interests, promotes international research, participates in the realization of social interests of students and promotes international, especially European cooperation in higher education and scientific and artistic activities. University of Osijek informs the public regarding the fulfillment of its tasks, especially in the construction of Croatian national culture at least once a year.

(3) The University integrates functions of its units, particularly faculties, the Academy of Arts and university departments (functional integration) and through its bodies it ensures their uniform and coordinated action in accordance with the strategic decisions about academic issues and profiling of scientific research and the unique and concerted practices in the financial business and legal transactions, investments, development plans and the performance towards the external partners in scientific activities and higher education.

(4) The University provides internal and external mobility of students and teachers, rational use of human and material resources, the development of multidisciplinary studies, monitoring and continuous quality enhancement, and competitiveness of teaching, scientific, artistic and professional work, and development of unique information and library system.
University Status

Article 5

(1) The University is a legal entity with the status of public institution and it is entered in the register of institutions at the Commercial Court in Osijek as well as in the Register of higher education institutions and in the Register of scientific institutions, led by the Ministry.

2) The name of Josip Juraj Strossmayer University of Osijek is Sveučilište Josipa Jurja Strossmayera u Osijeku in Croatian language and Universitas Studiorum Josephi Georgii Strossmayer Osijekensis in Latin language.

(3) The abbreviated name of the institution: University of Osijek.

(4) Scientific-teaching and artistic-teaching constituents of the University are obliged to use the name of the University within their names.

(5) The seat of the University is in Osijek is Trg Sv. Trojstva 3.

(6) University Day (Dies Academicus) is on 31 May, to celebrate its founding in 1975.

(7) The founder and holder of founding rights of the University is the Republic of Croatia.

The Coat of Arms, Seal and Flag of the University

Article 6

(1) The University has the emblem, seal, stamp and flag.

(2) The coat of arms of the University shall be of circular shape. In its center, there shall be a coat of arms of the city of Osijek and, along the perimeter, the inscription "Republika Hrvatska, Sveučilište Josipa Jurja Strossmayera u Osijeku". The inscription is surrounded by another circle.

(3) The University has the rubber stamp of circular shape and equal to the coat of arms of the University as described in section 2 of this Article. It has a diameter of 38 millimeters and it is used for public documents issued by the University in carrying out their activities.

(4) The University has the embossed stamp of the circular shape of diameter 38 mm with a coat of arms of the Republic of Croatia in the center and the inscription “Republic of Croatia” in the upper and “JOSIP JURAJ STROSSMAYER” in the lower part of the perimeter. Stamp is imprinted in the public documents issued by the University after the completion of education.

(5) The University shall also have a seal of the equal formas described in section 3, but with a 25-millimeter diameter, which is used to validate the index admission, financial transactions and official correspondence.

(6) The number of seals and stamps, ways of their usage, serial numbers and persons responsible for their usage and storage are determined by the Rector.

(7) The flag of the University is blue-white. The ratio between its length and width is 2:1. In the center of the horizontally laid flag, the width of which is along the pole, there shall be the coat of arms of the University in blue color.
The Property of the University

Article 7

(1) The property of the University consists of real estate and movable properties owned by the University, funding assured from the State Budget, funding gained by providing services or got from other sources.
(2) The University is responsible for the obligations with all its assets.
(3) The Republic of Croatia is jointly and unlimited liable for the obligations of the University.
(4) The University may not, without consent of its founders, acquire, alienate or hypothecate real estates or other property or other legal arrangements if the value of individual contracts amounts more than 20 (twenty) million HRK.

II. ACTIVITIES OF THE UNIVERSITY

Article 8

(1) The activities of the University are:
- Higher education,
- Establishment and implementation of university undergraduate, graduate, integrated undergraduate and graduate, as well as postgraduate and professional studies,
- Establishment and implementation of university interdisciplinary studies,
- Establishment and implementation of training programs within lifelong learning,
- Research and experimental development in natural sciences, technical sciences, biomedicine and health and biotechnical sciences,
- Research in social sciences, humanities and arts,
- Scientific and highly professional work under the conditions laid down by special regulations,
- Publishing, library and information technology in line with teaching, research and professional work.
- Preparation of expert opinions and expert testimonies.
(2) The University may also perform other activities without registration in the court register in lesser extent in order to improve its activities and contribute to the utilization of spatial and staff capacities and equipment.

III. ORGANIZATION OF THE UNIVERSITY

Article 9

(1) University, may as units (branches, institutions or legal entities), faculties, have academy of arts, university departments, university institutes and other units, namely:
(2) Scientific - teaching units:
• Faculty of Economics in Osijek,
• Faculty of Electrical Engineering Osijek,
• Faculty of Philosophy Osijek,
• Faculty of Civil Engineering Osijek,
• Catholic Faculty of Theology in Đakovo
• Faculty of Medicine Osijek,
• Faculty of Agriculture in Osijek,
• Faculty of Law Osijek,
• Faculty of Food Technology Osijek,
• Faculty of Mechanical Engineering in Slavonski Brod,
• Faculty of Education in Osijek and
• Department of Biology,
• Department of Physics,
• Department of Chemistry,
• Department of Cultural Studies,
• Department of Mathematics.

(3) Artistic-teaching unit:
• Academy of Arts in Osijek,

(4) Other units:
- City and University Library Osijek,
- The Student Center in Osijek,
- The Student Center in Slavonski Brod,
- Technology Development Center Osijek Ltd., and
- University Center for Quality Assurance in Higher Education
- University Research Center of Excellence in Food Production

III.1. Scientific-teaching and artistic-teaching units

Article 10

(1) Scientific-teaching units are faculties and university departments.
(2) Artistic-teaching unit is the Academy of Arts.
III.1.1. Faculty and Academy of Arts

Article 11

(1) Faculty shall be higher education institution within the composition of the University and shall organize and conduct university studies and scientific and expert work in one or more scientific and professional fields.
(2) Faculty may also perform occupational studies under the conditions prescribed by the Act.
(3) Location and operation of the Catholic Faculty of Theology in Đakovo are defined by the Act, by this Statute, by the provisions of ecclesiastical legislation and by international agreements between Vatican and the Republic of Croatia, as well as by the agreement on the status and activities of the Catholic Faculty of Theology in Đakovo within the University of Josip Juraj Strossmayer in Osijek, dated 17 June 2005.
(4) Academy of Arts is the institution which, as University artistic – teaching unit, organizes and conducts university artistic studies and develops distinguished artistic creativity and scientific research in the field of art.
(5) Academy of Arts in accordance with the Act can also organize and conduct professional artistic studies.
(6) Faculties and Academy of Arts participate in legal transactions under the name of the University and its own name.

Article 12

(1) The founder of faculties and the Academy of Art is the University.
(2) Academy of Arts and faculties have the statute which must be in line with the Statute of the University.

Article 13

Faculties and the Academy of Arts are legal entities and they are registered in the register of institutions at the Commercial Court and the Register of higher education institutions, led by the Ministry.

Article 14

(1) Organizational units of scientific-teaching and artistic-teaching units can be departments, chairs and divisions.
(2) Faculties and the Academy of Art govern their internal structure by their statutes, and university departments govern their internal structure by their Regulations in accordance with this Statute.

Article 15

(1) Divisions and departments are established to carry out teaching, scientific and professional work.
(2) The Head of the Department represents and manages the operation of the department.
(3) The Head of the Division represents and manages the operation of the division.
(4) Head of Department and the Head of the Division are appointed by the Council for a period of two years. The same person may be reappointed for these positions.

**Article 16**

(1) Chairs are, in general, established for more related courses.
(2) Members of the chair are teachers, assistants and scientists who teach or participate in the teaching of the same or similar courses.
(3) The President of the chair represents the chair and manages its operation.
(4) The President of the Chair shall be elected by all members of the Chair.
(5) The President of the Chair shall be elected for the period of two years. The same person may be reelected for this position.

**III.1.2. University Department**

**Article 17**

(1) University Department (hereinafter the Department) is a scientific-teaching University unit participating in the performing of study programs and develops scientific, artistic and professional work in one scientific field or interdisciplinary scientific area and participates in performing of the study.
(2) Departments are units of the University in accordance with the Law on Institutions and participate in legal transactions under the title of the University and its own name.
(3) The Department has the University sub-bank account.
(4) The Department consists of teachers, researchers and assistants of the University involved in the particular scientific field or interdisciplinary scientific area, i.e. in specific area of the art.
(5) The organization of job positions in the department is determined by the Decision adopted by the Senate. This organization might predict participation in the work of departments and employees employed at other academic units and other organizational units of the University.

**Article 18**

(1) The establishment of the Department is run by the Senate at the proposal of the Rector.
(2) The proposal for the establishment of the Department is based on the elaborate which sets out scientific and technical justification of the establishment of the university department in specific scientific field or in an interdisciplinary field.
(3) Decision on the Establishment determines the scope of activities within the Department.

**Article 19**

(1) The basic act of the Department are Department Regulations.
(2) Department Regulations regulate more closely activities, operations and internal organization of the department.
(3) Department Regulations are approved by the Senate on the proposal of the Department council.

**III.2. Other units of the University**

**III.2.1. University Institute**

**Article 20**

(1) University Institute (hereinafter: the Institute) is a unit of the University, established for the activities in one or more related scientific fields, generally associated with the process of higher education at the University.
(2) Institute is a legal entity and participates in legal transactions under the name of the University and its own name.
(3) The Institute shall be entered in the register of institutions at the Commercial Court and the Register of scientific organizations led by the Ministry.
(4) Internal organization of the Institute, its bodies, authorities and other matters related to activities of the Institute shall be governed by the Act of the Establishment, this Statute and the Regulations of the Institute.

**III.2.2. The University Library**

**Article 21**

(1) The University Library is University unit established as the center of unique library system.
(2) University library system performs all tasks related to librarianship and information science and activities for teaching and scientific purposes of the University and it embraces all university libraries.
(3) The University Library is an institution in terms of the Act on institutions, it is a legal entity and participates in legal transactions under the the name of the University and its own name.
(4) Internal organization of the University Library, its bodies, authorities and other matters are regulated by the Act on Establishing and the Statute of the University Library.
(5) The Statute of the University Library is put into force by the Governing Board with the consent of the Senate.

III.2.3. University Clinic

Article 22

(1) Health care institutions which, based on special regulations, has the title "clinic", "clinical hospital" or "clinical hospital center", in which University employees perform health care and conduct education activities at graduate and postgraduate studies and conduct scientific research in the scientific field of biomedicine and health, can apply to the Senate for awarding one of the following titles "University Clinic, " University Clinical Hospital" or "University Clinical Center".

(2) Authority of health care institution initiates the procedure for awarding one of the following titles "University Hospital", "University Clinical Hospital" or "University Clinical Center".

(3) Authority of health care institution submits the application with accompanying explanations to the Senate.

(4) The application shall be accompanied by a decision of the Ministry of Health regarding one of the following awarded titles "Clinic", "Clinical Hospital" and "Clinical Hospital Center".

(5) The Senate should within two months from the date of the authority of health care institution obtain the opinion of the Faculty Council of the Faculty of Medicine, at the latest within three months from the date of submitting application, pass the decision.

(6) Mutual relations among "university clinic", "university clinical hospital" or "university clinical center" and the University are regulated in the Agreement.

(7) Health care institution which has the title "university" becomes a unit of the University by the Agreement from the previous paragraph, with the prior approval of the Ministry of Health.

III.2.4. University Centers

Article 23

(1) University establishes scientific, information, technology, sports and other university centers as its units, which are subsidiaries of the University.

(2) University Centers are established and abolished by the Senate.

(3) The internal organization of the University Center, authorities and powers and other matters are regulated by the Act of founding and the General regulations of the University Center.

III.2.5. Student Center

Article 24

(1) Student Center is he University unit founded by the University to meet the needs of the student standards, to secure food, accommodation, occasional and temporary employment of students, student cultural and sport life and other activities.

(2) Student Center is an institution in terms of Act on institutions, it is a legal entity and it participates in legal transactions under the title of the University and its own title.
The internal organization of the Student Center, authorities and powers and other matters are regulated by the Act of founding, by this Statute and by the Statute of the Student Center.

The statute of the Student Center's Board of Governors with the consent of the Senate.

III.3. Other institutions or legal entities and companies

**Article 25**

The University, in accordance with the Act, establishes institutions or other legal entities related to activity ensuring the integrity and desired standard of higher education system:

- Institutions of cultural activities, television and radio stations;
- Institutions and other legal entities for editing and publishing;
- Foundations.

**III.3.1. Science and Technology Park**

**Article 26**

(1) Science and Technology Park is a company established for the commercialization of scientific results, encouraging collaboration of scientists and businessmen and to strengthen the science-based economy.

(2) Science and Technology Park is established by the Senate, based on elaborate that determines the economic justification of its establishment.

(3) Approval for use of the title „Science and Technology Park” is given by the Minister at the proposal of the National Council for Science.

(4) The internal organization of the Science and Technology Park, authorities and other matters are regulated by the Act of founding.

**III.3.2. Technology Development Center**

**Article 27**

(1) Technology Development Center is a company that is established for promoting new technologies, innovations and entrepreneurship.

(2) Technology Development Center is established by the Senate, based on elaborate that determines the economic justification of its establishment.

(3) The internal organization of the Technology Development Center, authorities and powers and other matters are regulated by the Act of founding.
III.4. Organizations that connects practice, science, arts and higher education

Article 28

(1) University, faculties and Academy of Arts, on the basis of decisions of the Senate, may establish internal organizations or its organizational units which connect the practice, science, arts and higher education and in their operation can participate students (engineering offices, workshops, legal centers, centers for social work and other assistance to citizens, veterinary and other clinics, university and/or clinical hospitals, experimental fields, production centers, touristic and similar organizations, studies, artistic groups, galleries, radio and television stations, etc.).

(2) Profit gained by performing tasks mentioned in the paragraph 1 of this article can be used solely for the advancement of the university and its scientific-teaching and artistic-teaching components.

(3) In the case that a particular activity is regulated by special regulations (health care, legal assistance, etc.) some organizations, mentioned in the paragraph 1 of this article, are established and their work is edited with the consent of the Minister responsible for a particular area.

(4) In accordance with the University Statute and its license, University, faculties and Academy of Arts, under the contract with the specific organization (hospital, health care institution, lawyer's office, engineering office, company, specialized institution, governmental body, etc.) can organize part of teaching in one mentioned legal entity under the guidance of their teachers and with the appropriate participation of experts from that legal entity.

III.5. Foundations

Article 29

(1) The University, faculties and the Academy of Arts may have foundations.

(2) The Foundations are established when certain individuals or legal entities by the last will, by the gift or by other legal act, without charge provide specific assets to ensure material resources for the achievement of general and specific objectives of the University, faculties or Academy of Arts.

Article 30

(1) University foundations are established by the Senate.

(2) Faculty and Academy Foundations are established by the Dean with the approval of the Academic Council.

(3) Foundations have their own rules that contain provisions on the management of the Foundation and methods for using revenues from the foundation's assets.

(4) Foundation Rules are regulated by the body that manages the Foundation. University Foundation Rules are confirmed by the Senate and the rules of the Faculty and Academy Foundations are confirmed by the Academic Council.

(5) University, Faculty and Academy Foundations are founded and operated by provisions of this Statute, unless they are inconsistent with the Act.
III.6. Associations

Article 31

(1) In accordance with the regulations of the University and its scientific-teaching, artistic-teaching units, following associations can be established: the scientific, professional, cultural, sport, student and other student organizations.
(2) The Senate approves the use of the title of the University in the titles and characteristics of the Association.
(3) Associations are legal entities and participate in legal transactions under the title of the University and its own title.
(4) The internal organization of the Association, authorities and powers and other matters are regulated by the Association Statute.
(5) Associations should be entered in the Register of associations at the authorized administrative body.
(6) The University keeps a register of student associations and student organizations acting at the University in accordance with specific Regulations.

IV. BODIES OF THE UNIVERSITY, ITS SCIENTIFIC-TEACHING AND ARTISTIC-TEACHING UNITS AND OTHER UNITS

Article 32

The bodies of the University are: Rector, the Senate and the University Council.

IV.1. Rector

Article 33

(1) The leader and head of the University is Rector.
(2) In her/his work, the Rector has the rights and obligations of the head of the institution.
(3) The Rector:
- Organizes and manages the work and operations of the University,
- Represents the University,
- Takes all legal actions on behalf of the University,
- Represents the University in all proceedings at courts, administrative and other state bodies and legal entities with public authorities,
- Convenes and presides the Senate sessions,
- Implements the decisions of the Senate,
- Warns deans about legality and the statutarity of planned or adopted decisions and takes action in accordance with the Act and this Statute,
- Participates in the University Council without right to vote,
- Participates and decides in the activities of the Rectors' Conference,
- Awards annual awards and prizes to the best students of the University and
- Performs other tasks stipulated by Act and this Statute.

(4) The Rector shall have the right to take all legal actions on behalf of the University up to the amount of 700,000.00 HRK.

(5) For the legal actions over the amount of 700,000.00 HRK Rector requires the consent of the Senate.

(6) The Rector is responsible to the Senate.

(7) The Rector shall annually submit the report on her/his work and operations of the University to the Senate and University Council.

(8) The Rector may appoint consultants, professional committees or working groups to perform specific tasks within their scope. The number of consultants, composition of professional bodies or working groups and the scope of their work is to be determined by a decision on their appointment.

**Article 34**

(1) The professor in scientific-teaching or artistic-teaching title of full professor who has an employment contract with the University may be elected for the position of the Rector.

(2) The Rector's mandate lasts for four (4) years and may be repeated once.

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**IV.1.1. The Election of the Rector**

**Article 35**

(1) The procedure for electing the Rector is initiated by the decision of the Senate, six (6) months before the end of the mandate of Rector, i.e. starting on 1 April and no later than 30 June, except in the case of repeating the procedure.

(2) In the case of repeating the procedure of Rector's election, the election must be completed fifteen (15) days before the elected Rector should start her/his mandate, i.e. until 15 September.

(3) The Senate shall decide on the implementation procedure of collecting nominations of Rector candidates. The procedure of collecting nominations for the election of the Rector is run by the Commission for collecting nominations for the election of the Rector (hereinafter: Commission) appointed by the Senate.

(4) The Commission has five (5) members, appointed by the Senate, elected among its members.

(5) The decision of the Senate on the implementation procedure of collecting nominations for Rector election set timetables for the implementation procedure of nomination and collecting nominations for the election of the Rector.

(6) The procedure of nomination and collecting nominations for the election of the Rector should last more than two (2) months, except in the repeated procedure of nomination and rector election.

(7) Candidates for the position of Rector are proposed by Academic Councils of scientific-teaching and artistic-teaching units of the University.
Scientific-teaching and artistic-teaching units are obliged to enclose following documentation to the nomination:
- candidate's CV
- description of the scientific and professional work,
- work program for four-year term of the mandate
- declaration of nomination acceptance signed by the candidate.

Article 36

(1) The Commission, after the deadline for collecting nomination proposals for the election of the Rector, reports the actual rector regarding collected nominations.
(2) The Rector should convene the Senate session within eight (8) days from the day of receipt of Commission proposals of nominations.
(3) At the Senate session, based on the report of the Commission President regarding collected nominations for the election of rector, a list of rector candidates should be defined and published on the website of the University.
(4) Candidates announce their work programs on the website of the University, and present it publicly at the Senate session.
(5) Within fifteen (15) days from the publication of candidates list at the University's website, the Rector should convene the Senate session and invite candidates to present their work program at the Senate session.
(6) Report of the Commission on collected nominations, CVs of candidates, the description of their scientific and professional activities and their working programs should be sent to all Senate members with an invitation for the Senate session, not later than seven (7) days before the Session.
(7) After the public presentation of work programs of the candidates for the election of the Rector, the Senate should elect the Rector at the same session.
(8) At this Senate session, Election Commission should be elected.
(9) The Election Commission consists of five (5) members elected by the Senate among its members.

Article 37

(1) The Rector is elected by secret ballot by the Senate and the personal voting of the Senate members at Election session. The candidate who received the majority of votes of all Senate members is elected for the position of the Rector.
(2) In case that in the first selection round the procedure is carried out for only one candidate, if she/he doesn't gain a majority of votes of all Senate members, she/he doesn't enter second selection round, but the procedure of nominations and election of the rector is repeated. At the same session, the Senate should define deadlines for nominations and election of the Rector.
(3) If in the first selection round Rector has been elected out of the two candidates, and none of them did not receive a majority of votes of all Senate members, the second election round enters the candidate who got more votes.
(4) If in the first round, after choosing between the two candidates, both candidates receive an equal number of votes, the procedure of nomination and election of the Rector is repeated. At the same session, the Senate shall establish deadlines for the procedure of nomination and election of the Rector.
(5) If in the first round Rector has been elected among three or more candidates, and none of them received the majority of votes, two candidates who received the most votes enter the second election round.

(6) If after the first round of elections, one of the candidates receives more votes, but not a majority of votes of all members of the Senate, and the remaining two or more candidates receive an equal number of votes, an additional ballot between two applicants with equal number of votes will be performed. Upon completion of this additional ballot the candidate, with a larger number of votes enters the second ballot together with the candidate who got the the largest number of votes in the first ballot.

(7) If, in the second election round any candidate does not receive majority of votes of all Senate members, the procedure of nomination and election of the Rector is repeated. At the same session, the Senate shall establish deadlines for the procedure of nomination and election of the Rector.

(8) If the procedure of nomination and election of the Rector repeats, the candidates from the first procedure can not apply in this repeated procedure.

(9) In the case that the Senate in repeated procedure does not appoint Rector until 15 September, at the same Senate session the Acting rector should be appointed until the appointment of new Rector for a maximum period of one year.

(10) The Acting Rector can not be any of candidates who were in the election procedure. The Senate appoints the Acting Rector among its members in scientific-teaching or artistic-teaching position of full professor.

(11) The Acting Rector is elected and appointed by public voting, getting majority of votes of all members of the Senate.

IV.1.2. Inability of the Rector in Performing Duties

Article 38

(1) In case of inability of the Rector to perform her/his duties (absence, disease, etc.), the Rector authorizes one of the Vice-Rectors to replace her/him.
(2) Vice-Rector, replacing the Rector, has all the powers and perform all duties of the Rector stipulated by the Act and this Statute, signing all public documents and other documents with the mark "u.z."
(3) In case of inability of the Rector for more than six (6) months, the Senate will make a decision on dismissal of the Rector and start the procedure of electing the new Rector.

IV.1.3. Dismissal of the Rector

Article 39

(1) The Rector may be dismissed before the expiration of the mandate if:
- she/he submits the resignation,
- she/he permanently loses the ability to perform duties,
- occurs specific reason which, under special legislation or regulations governing labor relations, leads to the termination of her/his employment contract,
- Rector is unable to perform the duties of the Rector for more than 6 months,
- the position of the Rector is abused or her/his powers are exceeded and
- his/her behavior heavily damages the reputation of Rector's duty.

**Article 40**

(1) The decision on dismissal of the Rector is passed by the Senate on a written request for initiating this procedure, signed by the expert council of scientific-teaching unit or artistic-teaching unit or 1/3 of the Senate members. Vice-Rector for education and students convenes and leads the session of the Senate, and in case of his absence that should be took over by the Vice-Rector for science, technology, projects and international cooperation.

(2) When deciding on the dismissal of the Rector, she/he must be given the opportunity to declare on the reasons for dismissal.

(3) The dismissal of the Rector is decided by majority of votes of all Senate members, i.e. by the public voting when reasons for dismissal are under Article 39, paragraph 1, subparagraphs 1-4, and by the secret ballot when reasons for dismissal are under Article 39, subparagraph 5 and 6 of this Statute.

(4) When deciding on dismissal for the reasons specified in the Article 39, subparagraph 5 and 6 of this Statute, the severity of the violation, its consequences, accountability, and other factors that influence the decision should be especially taken into account.

(5) A decision to dismissal of the Rector must be made and explained in writing and should be delivered to the Rector within eight days after its adoption.

(6) In the case of dismissal of the Rector, the Senate shall, at the same session, appoint Acting Rector for a maximum period of one year.

**IV.1.4. University Vice-Rectors**

**Article 41**

(1) The Rector shall be assisted by four Vice-Rectors:
- Vice-Rector for Education and Students,
- Vice-Rector for Science, Technology, Projects and International Cooperation,
- Vice-Rector for Development Strategy and Spatial Planning and
- Vice-Rector for Finance and Business Relations.

(2) A teacher in scientific-teaching or artistic-teaching position of associate or full professor, who has a work contract with the University, can be appointed Vice-Rector of the University.

(3) The mandate of the Vice-Rector lasts until the end of the mandate of the Rector.

(4) Vice-Rector shall be appointed by the Senate on the Rector's proposal.

(5) Proposal for Vice-Rector appointment must contain:
- CV of the nominee,
- description of her/his research and teaching experience
- statement of acceptance of nomination for the Vice-Rector position.
(6) Vice-Rectors participate in the Senate sessions without a right to vote.

**Article 42**

(1) Vice-Rector for Education and Students:
- Proposes measures to improve the teaching activities at the University,
- Participates in the development of study programs of undergraduate and graduate studies,
- Participates in the development plans of student enrollment,
- Manages publishing activities of the University,
- Reports from the scope of her/his work to the rector and
- Performs other duties as requested by the rector.

(2) Vice-Rector for science, technology, projects and international cooperation:
- Proposes measures to improve the research activities of the University, as well as international and interuniversity cooperation of the University,
- Participates in developing analyzes and reports on research activities, international and interuniversity cooperation of the University.
- Participates in the development of study programs of postgraduate studies,
- Takes care of cooperation realization with other institutions and institutes related to the scientific cooperation,
- Takes care of the development of advanced technologies at the University and Science Technology Park,
- Reports from the scope of her/his work to the rector
- Performs other duties as requested by the rector.

(3) Vice-Rector for Development Strategy and Spatial Planning:
- Participates in the development of Development Strategy of the University,
- Proposes programs and plans for reconstruction and development of the University,
- Participates in the development of capital investments of the University,
- Takes care of building of the campus,
- Takes care of managing over the assets of the University,
- Participates in drafting the budget of the University,
- Reports from the scope of her/his work to the rector and
- Performs other duties as requested by the Rector.

(4) Vice Rector for Finance and Business Relations:
- Participates in drafting the budget of the University,
- Proposes capital investments programs of the University,
- Takes care about the income and expenditures of the University,
- Takes care of the income of funds for regular operations of the University and its scientific-teaching, artistic-teaching units and other units,
- Takes care of the budgetary expenditures of the University, supervises the financial operations,
- Participates in establishing the lump-sum,
- Reports from the scope of her/his work to the Rector and
- Performs other duties as requested by the Rector.

**Article 43**
(1) Vice-Rector may be dismissed before the end of his mandate for the reasons specified in Article 39 related to the dismissal of the Rector.
(2) The decision on dismissal of the Vice-Rector is made by public voting, upon the Rector's proposal, obtaining the majority of votes of all Senate members.

IV.2. Senate

Article 44

Senate is elective professional University body, elected in accordance with this Statute, which ensures representation of all scientific-teaching and artistic-teaching units of the University and various fields of science and art.

IV.2.1. Composition of the Senate

Article 45

(1) The Senate consists of seventeen (17) members holding scientific-teaching or artistic-teaching titles, generally deans and heads of all scientific-teaching and artistic-teaching units or other employees in scientific-teaching or artistic-teaching titles according scientific, artistic and interdisciplinary areas and scientific-teaching and artistic-teaching units

Scientific and artistic area / scientific-teaching and artistic-teaching units

- natural sciences / university departments of: biology, physics, chemistry, mathematics - four (4) members
- technical sciences/ faculties: Electrical Engineering, Civil Engineering and Mechanical Engineering - three (3) members
- Medicine and Health / Faculty of Medicine - one (1) member
- biotechnical sciences / faculties: Agriculture and Food Technology - two (2) members
- social sciences / faculties: Economics, Act and the Faculty of Education - three (3) members
- humanities / faculties: Philosophy of the Catholic Faculty of Theology- two (2) members
- arts / Academy of Arts - one (1) member
- interdisciplinary area / Department for Cultural Studies - one (1) member

Student representatives: three (3) members
- Three (3) student representatives in the Senate in accordance with the Statute of the University Student Union.

Representatives of other employees: four (4) members
- (1) one member - the director or other employee appointed by the City and University
Library Osijek,
- (1) one member - the director or other employee appointed by the Student Center in Osijek,
- (1) one member - the director or other employee appointed by the Student Center in Slavonski Brod,
- (1) one member - from the teachers holding teaching, assistant and professional titles and
  administrative, professional and technical staff.
(2) The Rector is a member of the Senate by her/his position.
(3) In the operation of the Senate participate, without right to vote: Vice-Rectors, the Secretary-General and the representative of the Syndicate in science and higher education who is employed by the University.

IV.2.2. The election of members of the Senate

Article 46

(1) The Senate passes a decision to initiate nominations collecting for the election of the Senate members and appoints the Election Commission for conducting the election of the Senate members. The decision sets timetables for the implementation of the nomination procedure, nomination collection and selection of the Senate members.
(2) Members of the Senate are generally elected thirty (30) days prior to expiration of the mandate of previous Senate assembly.

IV.2.2.1. The election of members of the Senate among teachers in science teaching and artistic-teaching title

Article 47

(1) In accordance with the Senate Decision on the implementation of the procedure for collecting nominations for the election of the Senate members, Councils of scientific-teaching and artistic-teaching units conduct the selection of candidates for the election of the Senate members on a particular scientific-teaching and artistic-teaching unit.
(2) Scientific-teaching and artistic-teaching units elect one Senate member on the Academic Council session, generally it is the dean or head or any other teacher holding scientific-teaching and artistic-teaching titles.

IV.2.2.2. The election of the student representatives, members of the Senate

Article 48

The University Student Union elects three (3) student representatives to the Senate in the manner provided by the Statute of the University Student Union.
IV.2.2.3. The election of the representatives of other employees

Article 49

(1) Other employees are directors or other employees of the following university institutions: City and University Library Osijek, Student Center in Osijek and the Student Center in Slavonski Brod (hereinafter: university institutions) and persons holding teaching, associate and professional titles, administrative and technical staff employed permanently at the University and its scientific-teaching and artistic-teaching.
(2) The procedure for electing representatives of other employees is conducted by the Election committee for election of the Senate members.
(3) University institutions elect their representatives, generally their directors or other employees at their Governing councils.
(4) Scientific-teaching and artistic-teaching units and the Rector's Office of the University nominate members of the Senate from persons elected to the teaching, associate and professional titles, and persons from the administrative, technical and other staff at the University. Scientific-teaching and artistic-teaching units elect representatives at the Meeting of persons elected to the teaching, associate and professional titles, and persons from the administrative, technical and other staff. The Rector's Office elects representatives at the Meeting of persons from the administrative, technical and support staff.
(5) Meeting of persons elected to the teaching, associate and professional titles and persons from the administrative, technical and other staff at the scientific-teaching and artistic-teaching unit shall be convened by the Secretary. Meeting of persons from the administrative, technical and support staff at the Rector's Office shall be convened by the Academic Secretary.
(6) The election shall be conducted by secret ballot at following polling places: Rector's Office and scientific-teaching and artistic-teaching units. With a single list of candidates for members of the Senate was elected one (1) the candidate who receives the most votes from the total number of entities elected to the teaching, associate and professional titles, and administrative and professional, technical and support staff of the University and its scientific-teaching, artistic-teaching units.
(7) Electoral committees shall be appointed by the Election Commission for election of members of the Senate among the persons elected to the teaching, associate and professional titles, administrative, technical and support staff of the University and its scientific-teaching and artistic-teaching units.

Article 50

(1) The election of the Senate members is conducted by the old Senate assembly.
(2) The old Senate assembly confirms the election results and determine the mandate of the Senate members in the new assembly.
(3) Members of the Senate shall be elected for the period of four (4) years.
(4) Each person can be re-elected as a member of the Senate.
(5) The mandate of elected student representatives as Senate members lasts for two years in accordance with the Act and the Statute of the University Student Union.
IV.2.2.4. Dismissal of Members of the Senate

Article 51

(1) Member of the Senate may be dismissed before the expiry of the mandate from the Article 50, Paragraph 3 of this Statute if:
- she/he submits the resignation,
- she/he does not perform duties of the Senate member,
- occurs specific reason which, under special legislation or regulations governing labor relations, leads to the termination of her/his employment contract,
- student status is terminated.
(2) Dismissal of a member of the Senate is conducted by public voting by a majority of votes of all Senate members.
(3) The dismissed member of the Senate from the group of teachers in the scientific-teaching or artistic-teaching titles is replaced by a new member from the same scientific-teaching or artistic-teaching unit, based on the call of the Senate to Academic Council of particular scientific-teaching or artistic-teaching unit to initiate the election procedure for the new Senate member.
(4) The dismissed member of the Senate from the group of other employees is replaced by the next candidate from the unique list of for the election of the Senate members of who received the highest number of votes.
(5) The dismissed member of the Senate - the student representative shall be replaced by a member from the group of students in in accordance with the Statute of the University Student Union.
(6) Newly elected member of the Senate continues the mandate of the dismissed Senate member.

IV.2.3. The jurisdiction of the Senate

Article 52

(1) The Senate, in accordance with the Statute, decides on all academic, professional, scientific and artistic matters, including decisions about the organization of scientific, professional and teaching activities, the election of teachers, the development and business issues as well as other matters prescribed by Act and this Statute, and especially, the Senate:
1. decides on the teaching, scientific, artistic activities,
2. decides on academic matters,
3. decides on development and research plans,
4. determines study capacities and admission policies, determines enrollment quota and sets study standards and supervises their implementation,
5. carries out procedures for obtaining PhDs or entrusts this procedure to the scientific-teaching units of the University,
6. awards honorary PhDs,
7. elects professors emeritus and scientists emeritus,
8. grants University charters,
9. decides on the study conditions and students' standard,
10. coordinates international cooperation,
11. decides on publishing activity,
12. passes the Statute of the University and other general acts of the University set by this Statute,
13. passes the Statute of the University Student Union on a proposal of the University Student Union,
14. Based on the preliminary opinion of the Committee for the statutory and legal issues, approves the statutes of scientific-teaching or artistic-teaching units and other units of the University,
15. elects and dismisses the Rector and appoints and dismisses Vice-Rectors according to Rector's proposals,
16. elects, appoints and dismisses members of the University Council and members of other legal bodies determined by this Statute or other regulations of the University,
17. confirms the election of the Dean of the Faculty, Academy of Arts and Head of the University Department,
18. appoints Acting Dean and Acting Head in the case that the Academic Council fails to elect the Dean nor appoint Acting Dean and Acting Head of the Department,
19. appoints Acting Dean in case of the establishment of new scientific-teaching units, Acting Head of University Department and Director of the University Center in case of the establishment of new university departments and centers,
20. confirms the decision of the Rector of the dismissal of the Dean and the appointment of Acting Dean,
21. confirms the Rector's decision to suspend the execution of the decision of the Dean or other authority of the Faculty or of the Academy of Arts,
22. appoints and dismisses the Head of the University Institute,
23. confirms the appointment and dismissal of heads of other units of the University,
24. appoints and dismisses members of units' governing boards at the proposal of the Rector,
25. proposes the dismissal of the deans, heads of departments heads and heads of other units of the University,
26. confirms the election of scientific advisers and full professors,
27. decides on the establishment, organization and closing of scientific-teaching, artistic-teaching units and other University units, coordinates their work and operations,
28. decides on the establishment of scientific and technological parks and other companies,
29. manages financial policies and adopts the University budget at the proposal of the Rector, discusses the financial statements and annual account and decide on capital investments,
30. gives consent to the Rector to take all legal actions over the amount of HRK 700,000.00, gives consent to the dean and other heads of the university units to take all legal actions over the amount of HRK 500,000.00, and to the head of University departments over the amount of 300,000.00 HRK.
31. decides on study programs,
32. decides on the organization of university and professional studies,
33. gives consent for establishment of satellite studies,
34. prescribes the form of diplomas and diploma supplements, the content and form of certificates and information packages for transferring ECTS,
35. decides on status changes of scientific-teaching and artistic-teaching units and other units within the University or the exit of some scientific-teaching, artistic-teaching and other units of the University,
36. according to specific decisions, it transfers decision-making from its jurisdiction regarding the procedures of scientists, teachers and staff election to authorized university councils at university departments and university interdisciplinary studies,
37. approves the internal structure and organization of job positions at scientific-teaching, artistic-teaching unit and other units of the University,
38. establishes a system of quality assurance and improvement, and implement measures to ensure and improve the quality of higher education,
39. proposes candidates for members of the National Council for Science and the National Council for Higher Education,
40. proposed members of the scientific area councils and field committees,
41. proposes members of the Council for funding science and higher education,
42. proposes members of the Committee for Ethics in Science and Higher Education and
43. performs other duties in accordance with the Act and this Statute.

(2) The Senate may authorize other professional bodies of the University for certain activities from its scope in accordance with this Statute.

### IV.2.4. Scope of the Senate

#### Article 53

(1) The Senate at its sessions performs activities within its scope of work.
(2) The Senate may pass decisions if the session was attended by more than half of its members.
(3) The Senate makes decisions by a majority of votes of all Senate members.
(4) Decisions about status changes of scientific-teaching and artistic-teaching units within the University or exit of certain scientific-teaching and artistic-teaching unit out of the University, is adopted by 2/3 (two thirds) majority of Senate members votes.
(5) When voting on decisions at the Senate sessions, Student representatives have the right of suspensive veto on issues of particular interest to students: a change of study system, study quality assurance, study programs adoption, establishing teaching plans and student standard. Student representatives may use the suspensive veto, when requested by a majority of all student representatives in the Senate. After the suspensive veto, the Senate discusses again the issue at the earliest within eight (8) days. In repeated voting decision shall be made by a majority of votes of all members of the Senate without the right to use a suspensive veto.
(6) The work of the Senate and decision-making shall be specified in the Rules of procedures accordance with this Statute.

#### Article 54

(1) The Senate has standing committees and commissions:
• Committee for statutory and legal issues,
• Committee for financial operations and budget,
• Committee for Education and Human Resources,
• Committee for publishing issues,
• Committee for acknowledgements
• Committee for Sports, Physical and Health culture,
• Committee for the improvement and quality assurance of higher education,
• Commission for undergraduate, graduate and professional studies and
• Commission for postgraduate studies, doctorates and honorary doctorates.
(2) Members of committees and commissions are appointed by the Senate.
(3) The mandate of the members lasts for four years and the same person may be re-appointed as a member.
(4) The composition, structure and working scope of committees and commissions should be determined by special decision of the Senate.

Article 55

(1) Deciding on particular matters within the jurisdiction of the Senate shall be delegated to scientific-teaching and artistic-teaching units of the University: Faculties and Academy of Arts, as follows:
- Implementation of the procedure of election in the academic titles,
- Procedure of election in scientific-teaching titles, artistic-teaching, assistant and professional positions,
- Determining the internal organization with the consent of the Senate,
- Organization of university and professional studies and
- Organization of postgraduate professional studies.
(2) By special decision of the Senate, the Senate may delegate the responsibility of decision-making on issues from the academic, professional, scientific and artistic activities to scientific-teaching and artistic-teaching units.

Article 56

Deciding on particular matters within the jurisdiction of the Senate can be delegated to other university units: university centers, student centers, university institutes and university library by a specific decision of the Senate.

Article 57

Deciding on particular matters within the jurisdiction of the Senate regarding the selection of scientists, teachers and staff at university departments and university interdisciplinary studies: undergraduate, graduate and postgraduate studies and other issues related to teaching and research activities can be transferred, by special Senate decision, to the following university councils and the Doctoral school Council:
- University Council for natural sciences,
- University Council for university interdisciplinary undergraduate and graduate studies,
- University Council for university interdisciplinary postgraduate (doctoral) studies and
- University Council for university interdisciplinary postgraduate (professional) studies
Article 58

(1) The University Council for Natural Sciences (hereinafter: Council for Natural Sciences) is a professional body of the Senate, consisting of eight (8) teachers in academic positions at University Departments: Department of Biology, Department of Physics, Department of Chemistry and Department of Mathematics.

(2) Professional committees of departments elect their representatives to the Council for natural sciences in a way that in every scientific field within natural sciences two (2) representatives holding scientific-teaching title are elected:
- scientific field of biology - two (2) teachers,
- scientific field of physics - two (2) teachers,
- scientific field of chemistry - two (2) teachers and
- scientific field of mathematics - two (2) teachers.

(3) Head of Department is the member of Council for Natural Sciences by her/his function.

(4) The mandate of members of the Council for Natural Sciences lasts for four years.

(5) Structure of the Council for Natural Sciences and the procedure related to the selection of its members is set by specific decision of the Senate.

Article 59

Council for Natural Sciences:

• elects the president of the Council for Natural Sciences among its members,
• develops curricula for University Departments of: Biology, Physics, Chemistry and Mathematics,
• verifies compliance of general conditions and psychophysical characteristics for the election into academic titles in the scientific field of natural sciences, the scientific fields: biology, physics, chemistry and mathematics,
• verifies the necessary conditions of Rectors' Conference to review the teaching and research activities in the procedure of election in scientific-teaching and teaching positions,
• checks other requirements prescribed by the University Statute or regulations of the University Departments of Biology, Physics, Chemistry and Mathematics,
• prepares reports on the verification of compliance of conditions for the election into academic titles,
• selects scientists, teachers and assistants in the scientific-teaching, teaching, assistant and professional titles and selects young researchers in scientific fields: biology, physics, chemistry and mathematics, for which the selection procedure, based on the authority of the Senate, is implemented by university departments: Department of Biology, Department of Physics, Department of Chemistry and Department of Mathematics,
• harmonizes and coordinates teaching and encourages proposals for new study programs and courses within the scientific field of natural sciences,
• gives its opinion on the establishment of laboratories, institutes, research groups regarding the scientific field of natural sciences and
• performs other duties in accordance with this Statute and Regulations of the University.

University Council for University Interdisciplinary Undergraduate and Graduate Studies

Article 60

(1) The University Council for University Interdisciplinary Undergraduate and Graduate Studies (hereinafter: the Council for University interdisciplinary undergraduate and graduate studies) is a professional body of the Senate, consisting of twelve (12) university teachers in academic positions who perform teaching at the university interdisciplinary undergraduate and graduate studies.

(2) The members of the Council for University interdisciplinary undergraduate and graduate studies are selected on the basis of a special decision of the Senate taking into account the representation of all scientific areas within the university which has established an interdisciplinary undergraduate and graduate studies.

(3) Head of Department for Cultural Studies is a member of the Council for University interdisciplinary undergraduate and graduate studies by her/his position.

(4) The mandate of members of the Council for University interdisciplinary undergraduate and graduate studies lasts for four years.

(5) The organization of the Council for University interdisciplinary undergraduate and graduate studies and the procedure for the selection of Council members is determined by special decision of the Senate.

Article 61

University Council for interdisciplinary undergraduate and graduate studies:
• elects the president Council for interdisciplinary undergraduate and graduate studies among its members,
• prepares the curriculum for interdisciplinary undergraduate and graduate studies
• verifies compliance of general conditions and psychophysical characteristics for the election into academic titles in the interdisciplinary field,
• verifies the necessary conditions of Rectors' Conference to review the teaching and research activities in the procedure of election in scientific-teaching and teaching positions,
• checks other requirements prescribed by the University Statute or other regulations of the University,
• prepares reports on the verification of compliance of conditions for the election into academic titles,
• selects scientists, teachers and assistants in the scientific-teaching, teaching, assistant and professional titles and selects young researchers in interdisciplinary field for which the selection procedure based on the authority of the Senate is implemented by the Council for interdisciplinary undergraduate and graduate studies
• harmonizes and coordinates teaching and encourages proposals for new study programs and courses within the interdisciplinary field,
• performs other duties in accordance with this Statute and Regulations of the University.

University Council for University Interdisciplinary Postgraduate (Doctoral) Studies

Article 62

(1) The University Council for University Interdisciplinary Postgraduate (Doctoral) Studies (hereinafter: the Council for University Interdisciplinary Postgraduate (Doctoral) Studies) is a professional body of the Senate, consisting of twelve (12) university teachers in academic positions who perform teaching at the University Interdisciplinary Postgraduate (Doctoral) Studies.
(2) The members of the Council for University Interdisciplinary Postgraduate (Doctoral) studies are selected on the basis of a special decision of the Senate taking into account the representation of all scientific areas within the university which has established interdisciplinary postgraduate (doctoral) studies.
(3) Head of University Interdisciplinary Postgraduate (Doctoral) study is a member of the Council for University Interdisciplinary Postgraduate (Doctoral) Studies by her/his position.
(4) The mandate of members of the Council for University Interdisciplinary Postgraduate (Doctoral) Studies lasts for four years.
(5) The organization of the Council for University Interdisciplinary Postgraduate (Doctoral) Studies and the procedure for the selection of Council members is determined by special decision of the Senate.

Article 63

University Council for University Interdisciplinary Postgraduate (Doctoral) Studies:
• elects President of the Council from among its members,
• brings the curriculum for university interdisciplinary postgraduate (doctoral) studies,
• proposes call for applications for the university interdisciplinary postgraduate (doctoral) study to the Senate,
• gives its opinion on the proposal of university interdisciplinary postgraduate (PhD) studies at the University,
• appoints the Commission for acceptance of doctoral thesis topic with at least three (3) members on a proposal of the Commission for postgraduate studies, doctorates and honorary doctorates at the University,
• makes a decision on accepting or rejecting the proposed doctoral thesis topic, based on the report of the Commission for acceptance of doctoral thesis topic
• appoints the Commission for review of doctoral thesis with at least three (3) members,
• makes a decision on refusal or acceptance of the doctoral dissertation,
• appoints the Commission for the doctoral dissertation defense and
• performs other duties in accordance with this Statute and general rules of the University.

University Council for university interdisciplinary postgraduate (professional) study

Article 64

(1) The University Council for University Interdisciplinary Postgraduate (professional) Studies (hereinafter: the Council for University Interdisciplinary Postgraduate (professional studies) is a professional body of the Senate, consisting of eight (8) university teachers in academic positions who perform teaching at the university interdisciplinary postgraduate (professional) studies.

(2) The members of the Council for University interdisciplinary postgraduate (professional) studies are selected on the basis of a special decision of the Senate taking into account the representation of all scientific areas within the university which has established an interdisciplinary postgraduate (professional) studies.

(3) Head of University interdisciplinary postgraduate (professional) study is a member of the Council for University interdisciplinary postgraduate (professional) studies by her/his position.

(4) The mandate of members of the Council for University interdisciplinary postgraduate (professional) studies lasts for four years.

(5) The organization of the Council for University interdisciplinary postgraduate (professional) studies and the procedure for the selection of Council members is determined by special decision of the Senate.

Article 65

University Council for University Interdisciplinary Postgraduate (professional) studies:
• elects President of the Council from among its members,
• brings the curriculum for university interdisciplinary postgraduate (professional) studies,
• proposes call for applications for the university interdisciplinary postgraduate (professional) study to the Senate,
• gives its opinion on the proposal of university interdisciplinary postgraduate (PhD) studies at the University,
• appoints the Commission for acceptance of final thesis topic with at least three (3) members on a proposal of the Commission for postgraduate studies, doctorates and honorary doctorates at the University,
• makes a decision on accepting or rejecting the proposed professional thesis topic, based on the report of the Commission for acceptance of final thesis topic,
• appoints the Commission for review of professional thesis with at least three (3) members,
• makes a decision on refusal or acceptance of the final thesis,
• appoints the Commission for the final thesis defense and
• performs other duties in accordance with this Statute and general rules of the University

**Article 65a**

The Council of Doctoral School (hereinafter Council) is the professional body of the Senate consists of fourteen (14) members, six (6) representatives of teachers and 4 representatives of students enrolled in university interdisciplinary doctoral studies performed within the Doctoral School. Vice-Rectors for Science, Technologies, projects and international cooperation and leaders of university doctoral studies are members of the Council by their positions. The mandate of the Council members lasts for four years. Organization of the Council and implementation of the election procedure of the Council members are determined by a special decision of the Senate.

**Article 65b**

The Council of Doctoral School:
• proposes to the Senate study programs or amendments to the curricula of university interdisciplinary postgraduate doctoral studies
• brings out the curriculum for university interdisciplinary postgraduate doctoral studies
• proposes to the Senate call for enrollment in the university interdisciplinary postgraduate doctoral studies
• carries out the procedure for registration of students in university interdisciplinary postgraduate doctoral studies
• appoints study advisers and mentors in university interdisciplinary postgraduate studies
• carries out the procedure for thesis application, evaluation and defense of the doctoral dissertation in accordance with the Statute of the University
• considers the reports of heads of individual university interdisciplinary postgraduate doctoral studies on the activities of students and student success during the study,
• performs other duties in accordance with the Statute of the University

Council is headed by its president who is elected by Council members among heads of university interdisciplinary postgraduate doctoral studies. The period of office of the Council president is two years. The same person may be reelected for the position of the president of the Council. President of the Council takes care of connecting and harmonizing of all study programmes within the doctoral school.

**The Ethics Committee of the University**

**Article 66**

University Ethics Committee has the task of achieving and promoting ethics values in science and higher education, in business relations and in relation to the public and in the application of modern technology and environmental protection.
Article 67

(1) The University Ethics Committee has seven (7) members appointed by the Senate.
(2) Four (4) members of the Ethics Committee are proposed by the University Senate, one (1) is proposed by the Rector, one (1) is proposed by the University Council and one (1) is proposed by the University Student Union.
(3) The president of the Ethics Committee of the University is elected by the members among themselves.
(4) The mandate of the Ethics Committee of the University lasts four (4) years.

Article 68

(1) The University Ethics Committee proposes a Code of Ethics of the University on professional and public activities of teachers, scientists, artists and other employees in accordance with the dignity and reputation of the University.
(2) Code of Ethics of the University is passed by the Senate.
(3) The University Code of Ethics defines ethical principles in higher education, science and research at the University; publishing results; relationships among scientists, teachers, assistants and other employees in the scientific, teaching and research processes; procedures and practices related to the market competition as well as in relations with the public and the media.

The Ethics Committee of scientific-teaching and artistic-teaching units

Article 69

(1) Scientific-teaching and artistic-teaching units establish ethics committees in accordance with the Statute of the University and the University Code of Ethics.
(2) The Ethics Committee of scientific-teaching and artistic-teaching units has five (5) members appointed by the Academic Council.
(3) Two (2) members are proposed by the Dean or Head of the Department among teachers in scientific-teaching and artistic-teaching titles, one (1) member is proposed among assistants, one (1) member is proposed among other employees and one (1) is proposed by the Student Union of scientific-teaching and artistic-teaching units.
(4) The organization and working scope of the Ethics Committee of scientific-teaching and artistic-teaching units is defined by the Statute of scientific-teaching and artistic-teaching units, and operation modus of the Ethics Committee of scientific-teaching and artistic-teaching units is defined by the Code of Ethics of the University.

IV.2.5. Procedure for implementation of status changes of scientific-teaching and artistic-teaching units and units of the University

Article 70

(1) Procedure of scientific-teaching and artistic-teaching units and a unit of the University should be initiated by a writing initiative of university bodies: Rector,
University Council, at least 1/3 of the Senate or by a writing initiative of scientific-teaching and artistic-teaching units and units of the University.

(2) Procedure of implementation of status changes regarding withdrawal of certain scientific-teaching and artistic-teaching units and a unit of the University should be initiated by a writing initiative of a body of scientific-teaching, artistic-teaching unit and unit that they want to withdraw from the University.

(3) The initiative for initiating the status changes procedure shall be submitted to the Senate, with the obligatory Elaborate on justification of status changes.

(4) The initiative for status changes procedure mentioned in the paragraph 2 of this Article may be submitted only by those scientific-teaching and artistic-teaching units and units of the University which have legal entity.

**Article 71**

(1) Based on the submitted written initiative for initiating the status changes procedure from the Article 70 of this Statute, the Senate appoints the Commission to determine the justification of conducting the status change.

(2) The Commission mentioned in the previous paragraph consists of seven (7) members: three (3) members from the Senate and three (3) members from the professional body of scientific-teaching, artistic-teaching units and units that submitted the initiative, and Chairman of the Commission is the rector.

(3) The Commission is obliged, within 90 days of the appointment, to submit a report on the justification of conducting a status change to the Senate. If the Commission fails to submit report within a mentioned period, it is considered that there is a justification of the status changes implementation.

(4) Based on the Report of the Commission or without the report of the Commission in case the deadline from the previous paragraph is expired, the Senate adopts a Decision on status change of scientific-teaching and artistic-teaching units or the unit of the University, by two-thirds majority of the votes of all members.

**Article 72**

(1) The Senate decision from the Article 71, Paragraph 4 of this Statute is final. It can not be appealed, but an administrative dispute could be run.

(2) If the Senate does not adopt a positive decision on status change of scientific-teaching, artistic-teaching unit and unit of the University, the initiative to start the status changes procedure of the same scientific-teaching, artistic-teaching unit or unit of the University can not be submitted before the expiry of one year from the failure to issue a positive decision of the Senate.

(3) The Senate shall not adopt and implement those status changes of scientific-teaching, artistic-teaching unit and units of the University which endanger the unique and concerted operation of the University or if those changes are inconsistent with the strategic and development objectives of the University.
IV.3. University Council

Article 73

(1) University Council (hereinafter Council) is the body responsible for the operation of the University according the Act of founding and the Statute. In particular, the Council is in charge of the development of the University and its interaction with the society in which it operates, it discusses and confirms the strategic decisions of the Senate, in accordance with this Statute.

(2) The Council supervises the execution of the tasks of the University in accordance with Article 4 of this Statute, in particular the legality of its work, the rational use of human and material resources, the realization of decisions of the Senate and it performs other duties as specified in this Statute.

IV.3.1. Composition of Council

Article 74

(1) The Council has twelve (12) members.

(2) Five (5) Council members are appointed by the Senate among university teachers in scientific-teaching and artistic-teaching titles on the proposal of scientific-teaching and artistic-teaching units of the University.

(3) One (1) Council member is a student appointed by the Senate on the proposal of the University Student Union.

(4) Two (2) members are appointed by the Minister in the name of the founder, one (1) member is appointed by the Assembly of Osijek-Baranja County, one (1) member is appointed by the City Council of the City of Osijek, two (2) members are appointed by the Chamber of Commerce: one (1) member from the Osijek-Baranja County and one member from Brod-Posavina County.

(5) The Council members can not be members of the Senate and the heads of scientific-teaching and artistic-teaching units of the University.

IV.3.2. The procedure of nomination, election and appointment of Council members

Article 75

(1) The Senate shall decide on the implementation of nominating procedure for the Council members and appoint he Election Commission for Council members election. The Senate decision on the implementation of nominating procedure for the Council members defines timetables for the implementation of nomination procedure, collecting nominations, selection and appointment of Council members.

(2) The procedure of nomination of candidates and collecting nominations for Council members can not be shorter than thirty (30) days.

(3) The scientific-teaching and artistic-teaching units of the University propose Council members from among university teachers in a way that the Academic Councils elect
candidates for Council members end forward their proposals to the Election Commission.
(4) The Election Commission for election of Council members shall establish a list of candidates nominations for Council members and inform the Rector of the University.
(5) The Rector of the University should convene the Senate session not later than fifteen (15) days from the day of receipt of the list of nominations for Council members.
(6) At the Senate session at which Council members should be elected, the Commission of three (3) members is appointed to carry out the procedure of election of Council members.
(7) Council members are elected by secret ballot by the Senate, and elected members are those candidates who obtain the largest number of votes of the Senate.
(8) After the election of Council members, at the same session, the Senate appoints Council members: five university professors and one student representative.

**Article 76**

Member of the Council shall be elected for a term of four years. The same person may be reelected for the Council member.

**IV.3.3. The dismissal of the Council member**

**Article 77**

(1) A Council member may be dismissed prior to the expiration of the mandate if:
- she/he submits a resignation,
- does not fulfill the duties of a Council member,
- occurs specific reason which, under special legislation or regulations governing labor relations, leads to the termination of her/his employment contract
- her/his student status is expired.
(2) The dismissal of Council members, appointed by the Senate, in cases mentioned in the previous paragraph of this Article shall be conducted by the Senate.
(3) The decision on the initiating dismissal procedure is passed by the majority of votes of the Senate members.
(4) Council member who is dismissed shall be replaced by a new member using the method and procedure set in Article 75 of this Statute.
(5) The Senate can ask for dismissal of other Council members from their appointor. Dismissal of other Council members is decided by secret ballot with the majority votes of the Senate.
(6) In the case that the Senate adopts a decision on dismissal of the Council member who wasn't appointed by the Senate, the Senate will ask the appointor to appoint a new member of the Council.
(7) In the case of dismissal or termination of the mandate of the Council member, newly elected Council member will complete the mandate of the previous Council member.
IV.3.4. The scope of the Council

Article 78

(1) The Council operates on sessions and makes decisions by a majority of votes of all Council members.
(2) Methods and the decision making are specified in the Rules adopted by the Council.
(3) The Rector participates in the work of the Council without voting right.
(4) The Council reports to the founder at least once a year. The report should be publicly announced on the official website of the University. The Senate should be informed about submitted report.
(5) In the case of serious irregularities in the operation of the University, especially if the authorities do not rectify the irregularities noted, the Council may convene the Senate session to discuss the issues, the Concil may notify the founder on irregularities, the Council may propose appropriate measures, including amendments to the Act of founding, Statute and other general regulations of the University.

IV.3.5. The organization and jurisdiction of the Rector's Office of the University

Article 79

(1) The Rector's Office of the University of Osijek performs all professional, administrative and technical tasks for the needs of all university bodies in accordance with the Act, this Statute and other regulations.
(2) By performing tasks from its competence, the Rector's Office provides the conditions for legal, accurate and proper execution of the duties and powers of the Rector of the University and other bodies, and the conditions for carrying out the functions, operations, and tasks of University units.
(3) The Rector's Office may, in its composition, contain organizational units (secretariat, finance office, office for international and interuniversity cooperation, etc.).
(4) A list and description of job positions within internal organizational units of the the Rector's Office of the University and a list of jobs and the conditions required for employees employed in these positions are prescribed by the Regulations on the organization of job positions in the Rector's Office.
(5) Regulations on the organization of job positions in the Rector's Office of the University is adopted by the Senate on the proposal of the Rector.

IV.3.6. The Academic Secretary

Article 80

(1) The University has the Academic Secretary.
(2) The Academic Secretary is the head of the Secretariat of the University and she/he is responsible for the execution of organizational, professional-administrative, legal, technical and other general affairs at the University.
(3) The Academic Secretary is elected by the Rector of the University on the basis of public tender.
(4) The Academic Secretary should be a person who has graduated from the Faculty of Law and has five years of working experience in higher education or in management positions.
(5) The Academic Secretary is responsible for her/his work to the Rector.

IV.3.7. Collegium of Secretaries

Article 81

(1) The Collegium of Secretaries is an advisory expert body consisted of the Academic Secretary and the Secretaries of scientific-teaching and artistic-teaching units and a unit of the University.
(2) The Collegium of Secretaries shall be convened and chaired by the Academic Secretary of the University.
(3) The Collegium of Secretaries should be convened for:
   • the joint consideration of technical and legal issues within the scope of the Secretariat,
   • uniforming application of regulations and decisions of the university bodies,
   • preparation of general regulations of the University and scientific-teaching, artistic-teaching units and units of the University and
   • providing expert opinion on academic matters and legal issues in higher education and science.

IV.4. Bodies of scientific-teaching and artistic-teaching units

Article 82

(1) Faculties and the Academy of Arts have:
- Dean,
- The Faculty Council and the Council of the Academy.
(2) The Department has:
- Head and
- Department Council.
(3) The scientific-teaching and artistic-teaching units have other bodies prescribed by this Statute, their own statutes or other regulations.

IV.4.1. Dean of the Faculty and Academy of Arts

Article 83

(1) The Dean represents the Faculty, i.e. the Academy of Arts and has all the rights and obligations according this Statute, the Statute of the Faculty or the Statute of Academy of Arts.
(2) The Dean is responsible for the legality, the implementation of the Statute and decisions of the university authorities at the Faculty or the Academy of Arts.

(3) Dean:
- Prepares, convenes, proposes the agenda, and presides over the sessions of the Academic Council,
- Adopts an act on the organization of job positions on the proposal of Academic Council with the consent of the Senate,
- Organizes operation and business of the Faculty, or the Academy of Arts,
- Proposes the Statute of the Faculty, i.e. the Statute of the Academy of Arts to the Academic Council,
- Adopts other general regulations in accordance with the Statute and
- Performs other tasks stipulated by the Act, this Statute, the Statute of the Faculty or the Statute of the Academy of Arts and other documents.

(4) Vice-Deans and Secretary shall assist the Dean in her/his tasks. Number of Vice-Deans, their duties and powers and the procedure of election and dismissal are determined by the Statute of the Faculty or Academy of Arts.

(5) The Dean has the right to take all legal actions on behalf of the Faculty or Academy of Arts up to the amount of 500,000,00 HRK.

(6) For legal actions over the amount of 500,000,00 HRK the Dean requires the consent of the Senate.

(7) The Dean is responsible to the Rector to the Senate and to the Academic Council.

(8) The Dean at least once a year submits Report on her/his work and operation of the Faculty or Academy of Arts to the Academic Council and to the Senate.

IV.4.1.1. Election of the Dean

Article 84

(1) Professor of the Faculty or Academy of Arts in the scientific-teaching or artistic-teaching position of associate or full professor who has an employment contract with scientific-teaching and artistic-teaching unit may be appointed the Dean.

(2) The Dean shall be elected for a term of four years and the same person may be appointed the Dean twice in a row.

(3) Candidates for the position of the Dean provide the working program of their term of office.

(4) The Dean is elected by the Academic Council by secret ballot with the majority of votes according to the conditions and procedures that are prescribed by the Statute or other regulations of the Faculty or the Academy of Arts in accordance with procedures established by the University Statute.

(5) Academic Council passes the decision to initiate the procedure of election of the Dean. Initiating the election procedure for the Dean must begin no later than 6 months before the expiry of the Dean's mandate, i.e. on April 1 and finish by June 1.

(6) In the case of repeating the procedure of election, the election must be completed at the latest 15 days before the new elected Dean should start her/his mandate.
IV.4.1.2. The procedure of nomination and selection proposals for the election of the Dean

Article 85

(1) The Academic Council shall decide on the implementation procedure of collecting nominations of Dean candidates. The procedure of collecting nominations for the election of the Dean is run by the Commission for collecting nominations for the election of the Dean (hereinafter: Commission) appointed by the Academic Council.
(2) The Commission has three (3) members, appointed by the Academic Council, elected among its members.
(3) The decision of the Academic Council on the implementation procedure of collecting proposals for appointment of the Dean determines the deadlines for the implementation of the nomination procedure and collecting proposals for the Dean appointment.
(4) The procedure of nomination and collecting nominations for the election of the Dean should last more than thirty (30) days.
(5) The procedure of nomination and collecting nominations for the election of the Dean can be conducted in one of following two procedures:
   • candidate nominations for election of the Dean of the basic organizational units and
   • candidate nominations for election of the Dean according to the list of all professors in scientific-teaching and artistic-teaching title of associate or full professor.
(6) In the first procedure of nomination of candidates, candidates for the election of the Dean are proposed by the basic organizational units (departments, divisions and chairs) at scientific-teaching and artistic-teaching unit of the University.
   The basic organizational units (departments, divisions and chairs) at scientific-teaching and artistic-teaching unit of the basis of Academic Council decision on the implementation procedure of collecting nominations for the election of the dean, propose candidates for the election of the dean to the Commission.
(7) In the second procedure of nomination and collecting nominations for the election of the Dean, the nomination procedure for the selection of Deans shall be conducted in a manner that Academic Council establishes a list of all professors in scientific-teaching and artistic-teaching title of associate or full professor and submit it to the Commission.
   The Commission is required, within the timeframe prescribed by the Decision of the Academic Council, to conduct the nomination and to collect suggestions for the selection of the Dean in a way that according to the list of all professors in scientific-teaching and artistic-teaching title of associate or full professor perform interviews with the professors according to the list and written statements of candidates for the selection of deans.
(8) Scientific-teaching and artistic-teaching units are obliged to enclose following documentation to the nomination:
   - candidate's CV
   - description of the scientific and professional work,
   - work program for four-year term of the mandate
   - declaration of nomination acceptance signed by the candidate.
Article 86

(1) The Commission, after the deadline for collecting nomination proposals for the election of the dean, reports the actual Dean regarding collected nominations.
(2) The Dean should convene the Academic Council session within fifteen (15) days from the day of receipt proposals of nominations by the Commission.
(3) The Commission for collecting nominations for the election of the Dean submits the report on collected nominations to the Academic Council.
(4) Report of the Commission on collected nominations, CVs of candidates, the description of their scientific and professional activities and their working programs should be sent to all Academic Council members with the notification for the Academic Council session, not later than seven (7) days before the Session.
(5) The Academic Council at its session in which the Dean is elected, elects, among its members, the Election Commission consisting of three (3) members in order to carry out the procedure for the election of the Dean by secret ballot.

Article 87

(1) The Dean is elected by secret ballot by the Academic Council and the personal voting of the Academic Council members at Election session.
(2) The candidate who received the majority of votes of all Academic Council members is elected the Dean.
(3) In case that in the first selection round the procedure is carried out for only one candidate, if she/he doesn't gain the majority of votes of all Academic Council members, she/he doesn't enter second selection round, but the procedure of nominations and election of the Dean is repeated. At the same session, the Academic Council should define deadlines for nominations and election of the Dean.
(4) If in the first selection round the Dean has been elected out of the two candidates and none of them did not receive a majority of votes of all Academic Council members, the second election round enters the candidate who got more votes.
(5) If in the first round, after choosing between two candidates, both candidates receive equal number of votes, the procedure of nomination and election of the Dean is repeated. At the same session, the Academic Council shall establish deadlines for the procedure of nomination and election of the Dean.
(6) If in the first round the Dean has been elected among three or more candidates, and none of them received the majority of votes, two candidates who received the most votes enter the second election round.
(7) If after the first round of elections one of the candidates receives more votes, but not a majority of votes of all members of the Academic Council, and the remaining two or more candidates receive an equal number of votes, an additional ballot between two applicants with equal number of votes will be performed. Upon completion of this additional ballot the candidate, with a larger number of votes enters the second ballot together with the candidate who got the the largest number of votes in the first ballot.
(8) If, in the second election round any candidate does not receive majority of votes of all Academic Council members, the procedure of nomination and election of the Dean is repeated. At the same session, the Academic Council shall establish deadlines for the procedure of nomination and election of the Dean.
(9) In the case that the Academic Council in repeated procedure does not appoint Dean until 15 September, at the same Academic Council session the Acting Dean should be appointed until the appointment of new dean, and for a maximum period of one year.
(10) The Acting Dean can not be any of candidates who were in the procedure of election for the Dean. The Academic Council among its members in scientific-teaching or artistic-teaching position of full professor appoint the Acting Dean.
(11) The Acting dean is elected and appointed by public voting, getting majority of votes of all members of the Academic Council.
(12) In the case that the Academic Council does not elect the Dean and at the same session does not appoint Acting Dean, the Senate shall within fifteen (15) days of receipt of notification of the Academic Council appoint the Acting Dean until the election of a new Dean, thus for a maximum period of one year.
(13) The Senate elects and appoints Acting Dean after public voting, getting majority of votes of all Senate members.

IV.4.1.3. Inability of the Dean in Performing Duties

Article 88

(1) In case of inability of the Dean in performing her/his duties (absence, disease, etc.), the Dean authorizes Vice-dean for education to replace her/him.
(2) Vice-Dean for education, replacing the Dean, has all the powers and can perform all duties of the Dean stipulated by the Act and this Statute and Statute of the scientific-teaching and artistic-teaching unit, signing all public documents and other documents with the mark "u.z."
(3) In case of inability of the Dean for more than six (6) months, the Academic Council will make decision on dismissal of the Dean and start the procedure of electing a new Dean.

IV.4.1.4. Dismissal of the Dean

Article 89

(1) The Dean may be dismissed before the expiration of the mandate if:
- she/he submits the resignation,
- she/he permanently loses the ability to perform duties,
- occurs specific reason which, under special legislation or regulations governing labor relations, leads to the termination of her/his employment contract,
- the Dean is unable to perform the duties of the Dean for more than 6 months,
- the position of the Dean is abused or her/his powers are exceeded and
- his/her behavior heavily damages the reputation of the Dean's duty.
(2) Proposal for dismissal of the Dean may be submitted by the Rector, the Senate or one third of Academic Council members.
(3) The dismissal of the Dean begins by a decision on the initiation of procedure brought by the Academic Council by a majority of the total number of Academic Council members.

(4) The procedure of the dismissal of the Dean is carried out by the Academic Council by secret ballot with the majority of votes of Academic Council members, within two months from the beginning of the procedure.

(5) In the case of dismissal of the Dean, Academic Council appoints Acting Dean for the maximum period of one year by public voting.

(6) In the case that the Academic Council after the dismissal Dean does not appoint Acting Dean, the Senate shall appoint the Acting Dean until the election of a new Dean at the latest fifteen (15) days from the receipt of notice of the Academic Council for a maximum period of one year.

**IV.4.1.5. Suspension of the Dean**

**Article 90**

The Rector may temporarily, up to six months, suspend the Dean, because of repeated non-implementation of decisions of the University body (Article 32 of the Statute) at the Faculty or at the Academy of Arts, which consequently leads to non-realization of a unified and harmonized action of all University units, especially Faculties, Academy of Arts in accordance with the strategic decisions of the University body on academic issues, financial management, legal matters, investments, development plans and the attitude towards external partners.

**Article 91**

(1) If the decision on suspension of the Dean is put into force because of the reasons specified in Article 90 of this Statute, the Rector makes a decision to set up an Acting Dean from among associate or full professors of the respective Faculty or the Academy of Arts. Acting Dean performs duties until election of a new Dean, for the maximum period of six (6) months, or until suspended Dean returns into the office.

(2) Rector shall submit the decision referred to of this Article paragraph 1, to the Senate for confirmation immediately upon its adoption.

(3) The Senate shall forthwith appoint a committee with the task of assessing the legality and conformity of the Rector's decision on the suspension of the Dean. The president and two members of the committee shall be appointed from the members of the Senate and two members from the members of Academic Councils of the Faculties the dean of which had been suspended.

(4) The above mentioned Committee should give opportunity to the Dean to comment on the reasons for suspension. The Committee is obliged to submit a written report on the legality of the suspension of the Dean to the Senate, to the Rector and to the suspended Dean within fifteen (15) days of receipt of the decision on the committee appointment. The Senate should pass its decision within fifteen (15) days of receipt of the committee report.
(5) Its written decision, confirming or not confirming the decision of the Rector from the paragraph 1 of this Article, the Senate will dispatch to the Rector, to the Dean and to the Academic Council of the Faculty or Academy of Arts within eight days after its adoption.

(6) If the Senate does not confirm the decision of the Rector of the suspension of the Dean and appointing Acting Dean, its decision becomes enforceable upon its adoption, and suspended Dean overtakes duties of Acting Dean on the same day.

(7) If the Senate confirms the decision of the Rector of the suspension of the Dean, the Dean is dismissed. In this case, within three (3) months the procedure for the selection of new Dean will be carried out. In this procedure the Dean who is dismissed may not be a candidate for the election.

IV.4.1.6. Stay of execution of decisions passed by the Deans, Heads and Directors of other units

Article 92

(1) The Rector may suspend the execution of the decision of the Dean, Director and Head of other units if it is against the Act or the Statute of the University.

(2) Stay of execution of decisions made by the Dean or other unit body will be completed within the time limits, in an appropriate manner and in the procedure provided in the Article 91 of this Statute.

IV.4.2. Academic Council

Article 93

(1) The Academic Council of the Faculty is the Faculty Council.

(2) The Academic Council of the Academy of Arts is the Council of the Academy.

IV.4.2.1. Composition of the Academic Council

Article 94

(1) The Academic Council consists of all full professors, associate professors and assistant professors and representatives of the assistants elected to teaching and associate titles in the manner determined by the Statute of the Faculty or by the Statute of the Academy of Arts.

(2) Statute of the Faculty or the Statute of the Academy of Arts can define that the composition of the Academic Council does not include all but the elected representatives of full professors, associate professors and assistant professors.

(3) The composition of the Academic Council, as well as the manner of election of its members is determined by the Statute of the Faculty, Statute of the Academy of Arts or by other general regulations.
(4) Student representatives in the Academic Council shall be elected in accordance with the Statute of scientific-teaching and artistic-teaching unit and the regulations of the Student Union of scientific-teaching and artistic-teaching units.  
(5) Dean and Vice-Deans are members of the Academic Council by their position.  

IV.4.2.2. Jurisdiction of the Academic Council 

Article 95  

(1) The Academic Council in accordance with the Act and this Statute:  
   - makes decisions on academic, scientific, artistic and professional issues,  
   - appoints and dismisses the Dean and Vice-Deans,  
   - passes the Statute and other regulations on the proposal of the Dean,  
   - conducts the part of election procedure into scientific titles,  
   - implements the procedure of election into scientific-teaching, artistic-teaching, associate and professional titles and the corresponding jobs  
   - organizes postgraduate professional study,  
   - performs other tasks set by this Statute, Statute of the Faculty or the Statute of the Academy of Arts or other general regulations.  
(2) The Academic Council may appoint committees and commissions in accordance with this Statute, Statute of the Faculty or the Statute of the Academy of Arts or other general regulations.  
(3) The Academic Council conducts its activities at the Sessions. Academic Council can pass decisions if the Session is attended by more than half of its members.  
(4) The Academic Council shall pass decisions by the majority of votes of present members, except in cases when the Act, the Statute of the University, Statute of the Faculty or the Statute of the Academy of Arts or other general regulations define otherwise.  
(5) The work of expert councils and decision-making shall be specified Rules of Academic Councils in accordance with this statute and the statute of faculties, art academies and other regulations.  
(6) Student representatives participate in the expert committee in the manner provided Act and the Statute of the Faculty of Academy of Arts or other regulations.  
(7) Statute of the Faculty or Academy of Arts, in accordance with the Act and University Statute, defines issues of particular interest to students, for which, when deciding in the Academic Council sessions, student representatives can use a suspensive veto.  

IV.5. The bodies of the Department 

Article 96  

The Department has:  
   - Head,  
   - Department Council.
IV.5.1. Head

Article 97

(1) The Head represents the Department and has all the rights and obligations according to this Statute and Regulations of the Department.
(2) The Head of the Department chairs the Department Council.
(3) Besides activities specified in paragraph 1 and 2 of this article, Head of the Department:
- organizes the operation of the Department,
- takes care of the scientific and professional training of employees of the Department,
- organizes and manages research, teaching and professional work of the Department,
- proposes establishment of job positions within the Department,
- proposes heads of organizational units of the Department to the Council of the Department,
- submits annual report to the Senate about the activities and operations of the Department and
- performs other duties in accordance with the Act, the Statute of the University and Regulations of the Department.

Article 98

(1) Assistant Professor, Associate Professor or Full Professor, who has contract of employment at the Department within the University, may be appointed Head of the Department.
(2) The Head shall be elected and dismissed by secret ballot of the majority of votes of all members of the Academic Council.
(3) The Head of Department is elected for a mandate of four years.
(4) The procedure of nomination and election of the Head of the Department is identical to the procedure of nomination and election of the Dean and shall be defined by the Department Regulations in accordance with the Statute of the University.
(5) The Head has the right to take all legal actions on behalf of the Department up to the amount of 300,000.00 HRK, with the consent of the Rector.
(6) For the legal actions over the amount of 300,000.00 HRK, the Head requires consent of the Senate.
(7) For her/his work, the Head of Department is responsible to the Rector, to the Academic Council of the Department and to the Senate.

Article 99

(1) Head of Department shall be assisted by Deputy Head of Department, Assistant Head of Department and the Secretary of the Department.
(2) Deputy and Assistant Head of Department are elected and dismissed by public voting with a majority of votes of all members of the professional Council at the proposal of the Head of Department.
(3) Assistant Professor, Associate or Full Professor can be appointed for the position of the Deputy and Assistant Head of Department.
(4) Deputy and Assistant Head of Department are responsible for their work to the Head and to the Professional Council of the Department.

Article 100

In case of absence of the Head of Department in performing her/his duties should be applied the same provisions of this Statute as regulated for the case of absence of the Dean in performing the duties of the Dean.

Article 101

(1) The Head of Department may be dismissed before the expiration of the mandate if:
- she/he submits the resignation,
- she/he permanently loses the ability to perform duties,
- occurs specific reason which, under special legislation or regulations governing labor relations, leads to the termination of her/his employment contract,
- she/he is unable to perform the duties of the Head for more than 6 months,
- the position of the Head is abused or her/his powers are exceeded and
- his/her behavior heavily damages the reputation of her/his duty.
(2) Proposal for dismissal of the Head may be submitted by the Rector, the Senate or one third of the Academic Council members.
(3) The dismissal of Head begins by a decision on the initiation of procedure brought by the Academic Council by a majority of total number of Academic Council members.
(4) The procedure of the dismissal of the Head is carried out by the Academic Council by secret ballot with the majority of votes of Academic Council members, within two months from the beginning of the procedure.
(5) In the case of dismissal of the Head, Academic Council, by a public voting, appoints Acting Head for the maximum period of one year.
(6) In the case that the Academic Council after the dismissal Head does not appoint an Acting Head, the Senate shall, not later than fifteen (15) days from the receipt of notice of the Academic Council, appoint the Acting head until the election of a new Head, and for a maximum period of one year.
(7) The decision on appointment of the Acting Head is passed by the Senate, by public voting with the majority of all members of the Senate.
(8) Rector may suspend the Head of the Department for cases regulated by the Article 90 of this Statute, within the deadlines and procedures as regulated for suspension of the dean in the Article 91 of this Statute.

IV.5.2. Council of the Department

Article 102

(1) The professional Council of the Department is the Council of the Department.
(2) The composition of the Council of the Department is defined by provisions of the Article 94 of this Statute.
Article 103

Council of the Department:
- Appoints and dismisses the Head of the Department,
- Appoints and dismisses Deputy and Assistant Head of Department at the proposal of the Head of Department,
- Proposes the Regulations of the Department to the Senate,
- Adopts its Rules of Conduct,
- Proposes members of the University Council for Natural Sciences to the Senate,
- Appoints heads of organizational units of the Department at the proposal of the Head,
- Performs duties related to scientific and professional activities of members of the Department,
- recommends study programs in the scientific field that has been established for to the Senate and professional councils of the University units,
- Gives its opinion on the procurement, installation and use of capital equipment at the University in the field it has been established for,
- Considers annual reports of the Head of Department
- Performs other duties in accordance with this Statute and Regulations of the Department.

IV.6. The bodies of the University Institute

Article 104

University Institute has:
- Director,
- Scientific Council and
- Governing Council.

IV.6.1. Director

Article 105

(1) The Director manages the University Institute (hereinafter: Institute), she/he is its leader and manager.
(2) The Director:
- Organizes and manages the operations of the Institute,
- Adopts an act on the structure of jobs with the consent of the Senate and
- Performs other tasks stipulated by the Act, this Statute and the Statute of the Institute.
(3) The Director is responsible to the Rector, to the Senate and to the Scientific Council of the Institute.

Article 106

(1) The Director of the Institute is appointed by the Senate on the proposal of the Scientific Council of the Institute.
(2) Senior research associate or scientific advisor may be appointed Director of the University Institute.
(3) The Director of the Institute is appointed for the period of four years and the same person may be appointed as director in maximum two consecutive mandates.

Article 107

(1) Decision on the implementation of nomination and appointment procedure for the Director of the Institute is passed by the Senate and it is referred to the Scientific Council of the Institute. The Senate's decision on the implementation of the nomination procedure determines the deadlines for the collection of proposals and appointment of the Director of the Institute.
(2) Initiating the procedure of nomination and appointment of the Director of the Institute shall commence not later than six (6) months prior to the mandate expiry of the Director, and end no later than thirty (30) days prior to the new director enters the office.
(3) The Scientific Council of the Institute recommends candidates in the way that they establish a list of proposed candidates for the position of the Director of the Institute and direct this list to the Rector of the University.
(4) The Rector is obliged, upon receipt of the list of the Scientific Council on the proposal candidates for the Director, within fifteen (15) days to convene the Senate session and to propose a nominee for the Director of the Institute from the list of nominated candidates.
(5) The decision on appointment of the Director of the Institute should be passed by the Senate with the majority of votes.
(6) If the Senate does not decide on the appointment of the Director of the Institute, the Rector is authorized to propose new nominee from the list of candidates of the Scientific Council of the Institute or to suggest repeating the procedure of nomination and appointment of the Director of the Institute.
(7) In the case of repeating the procedure of nomination and appointment of Director of the Institute, the Senate appoints Acting Director of the Institute for the period of maximum one year.
(8) The Director of the Institute may be suspended by the Senate for causes regulated for the suspension of the Dean, within the deadlines and procedures as set for the suspension of the Dean.

Article 108

(1) The Director of the Institute may be dismissed before the expiration of the mandate if:
- she/he submits the resignation,
- she/he permanently loses the ability to perform duties,
- occurs specific reason which, under special legislation or regulations governing labor relations, leads to the termination of her/his employment contract,
- she/he is unable to perform the duties of the Director for more than 6 months,
- the position of the Director is abused or her/his powers are exceeded and
- his/her behavior heavily damages the reputation of her/his duty.
(2) The procedure for the dismissal is carried out by the Senate.
(3) Proposal for dismissal may be proposed by the Rector, by the Senate and at least 1/3 of members of the Scientific Council of the Institute.
(4) The decision on dismissal of the director of the Institute is passed by the Senate by secret ballot with the majority of votes of all Senate members.
(5) In the case of dismissal of the director of the Institute, the Senate appoints the acting director of the Institute for the period of maximum one year.

IV.6.2. Scientific Council

Article 109

(1) The Scientific Council is professional Council of the Institute (hereinafter: Council), which decides on scientific and professional matters.
(2) The Council consists of scientists and representatives of the employees appointed associates.
(3) The President of the Council is the Director of the Institute.

IV.6.2.1. The jurisdiction of the Scientific Council

Article 110

(1) Scientific Council:
- Establishes and implements the Institute's scientific policy with the consent of the Senate,
- Discusses and decides on scientific and professional matters,
- Conducts the part of the procedure of election in the scientific, associate and professional positions under the authority of the Senate,
- Carries out elections in science, associate and professional positions under the authority of the Senate,
- Establishes a list of proposed candidates for the Director of the Institute,
- Gives prior opinion regarding constitution of the Statute to the Governing Board,
- Performs other duties in accordance with the Act, the Statute and the Statute of the Institute.
(2) The Council may appoint committees and expert bodies in accordance with the Act, this Statute and Statute of the Institute.
(3) The Council performs activities within its scope at the sessions. Council can pass decisions if the sessions are attended by more than a half of its members.
(4) The Council shall make decisions by a majority of votes of present members, except in cases where the Act, University Statute, the Statute of the Institute or other general regulations determine otherwise.
(5) The operation of the Council and decision-making methods are specified in the Rules of Conduct of the Council in accordance with this Statute and the Statute of the Institute or other general regulations.
IV.6.3. The Governing Council

Article 111

(1) The Governing Council of the Institute consists of five members.
(2) Members of the Governing Council are appointed by the Senate: three (3) of them from the scientific and teaching staff of the University and two (2) members elected by the Council of the Institute.
(3) The President of the Governing Council is elected among members themselves.
(4) The mandate of members of the Governing Council is four years.
(5) The Director participates in the work of the Governing Council without right to vote.

Article 112

Governing Council:
- Leads financial and business policies of the Institute,
- Adopts the Statute of the Institute,
- Decides on investments and the purchase of valuable equipment at the Institute and
- Performs other duties in accordance with the Act, this Statute and the Statute of the Institute

IV.7. The bodies of the other University units

IV.7.1. Director

Article 113

(1) The head of the institution and other legal entity is a Director, if for certain types of legal entities is not regulated otherwise by the Act.
(2) Directors are appointed by the Governing Council of the institution or other legal entity in accordance with the Act, the Statute and the Statute of the institution and other entity, and the appointment and dismissal is confirmed by the Senate.
(3) The Director is appointed for a mandate of four years. The same person can not be reappointed Director for more than two consecutive mandates.
(4) The Director shall have the right to take all legal actions on behalf of the institution up to the amount of 500,000,00 HRK.
(5) For the legal actions over the amount of 500,000,00 HRK, the Director requires the consent of the Senate.
(6) The Director is responsible to the Rector, to the Senate and to the Governing Council.
(7) The Director is obliged to report on her/his activities and operations of the institution to the Governing Council and the Senate at least once a year.
(8) The Senate may suspend the Director of the institution or other legal entity, for the reasons set for the suspension of the Dean, within the deadlines and procedures as regulated for the suspension of the Dean.
IV.7.2. The Governing Council

Article 114

(1) Institutions or other legal entities are governed by the Governing Council.
(2) The Governing Council has five members appointed by the Senate.
(3) Two (2) members of the Governing Council are proposed by the Rector, one (1) is proposed by the Minister of Science, Education and Sports, one (1) member is proposed by institution employees according to the Labor Act, and one (1) is proposed by students on the proposal of University Student Union.
(4) Mandate of Governing Council members lasts for four years.

IV.7.3. The Head of the University Center

Article 114a

The University Center (hereinafter Center) is represented by the Head of the Center and she/he has all the rights and obligations in accordance with this Statute and Regulations of the Center.
As the Head of Center may be appointed a teacher in scientific-teaching title of Assistant Professor, Associate Professor or Full Professor, who has a contract of employment at the Department within the University.
The Head shall be elected and dismissed by the Senate.
The Head of Center Department is elected for a mandate of four years. The same person can be reelected up to two mandates.
The Head has the right to take all legal actions on behalf of the Center up to the amount of 300,000.00 HRK, with the consent of the Rector.
For the legal actions over the amount of 300,000.00 HRK, the Head requires consent of the Senate.
For her/his work, the Head of Center is responsible to the Rector, to the Council of the Center and to the Senate.
The procedure of nomination and election of the Head of the Center shall be defined by the Center Regulations.

IV.7.4. The Council of the University Center

Article 114b

The Academic Council of the Center is the Council of the Center.
Composition of the Council, the scope and powers of the Council are defined by the Center Regulations.
V. STUDIES

V.1. Studies at the University, scientific-teaching and artistic-teaching units

Article 115

(1) Higher education is conducted through university and professional studies.
(2) University studies prepare students for jobs in science and higher education, business, public sector and society in general and also prepares them for the development and application of scientific and professional achievements.
(3) Professional study provides students with an adequate level of knowledge and skills to perform professional activities and qualify them for immediate employment.
(4) University and professional studies are coordinated with those in the European teaching space, taking into account the positive experience of other systems of higher education.

V.1.1. University study

Article 116

(1) University education comprises the following three levels:
- Undergraduate study,
- Graduate study and
- Postgraduate study.
(2) Studies are organized and conducted at the University. Senate entrusts scientific-teaching units: Faculties and the Academy of Arts, organization and performance of university studies.
(3) Graduate and postgraduate studies can be conducted also in collaboration with university and research institutes and this should be on the basis of a special agreement between the University and the Institute.
(4) Postgraduate doctoral studies can be performed within the doctoral school within the framework of one or more scientific and / or artistic areas in order to enhance research and teaching facilities, to encourage interdisciplinarity and greater performance efficiency of doctoral studies based on the consent of the Senate. Conditions and methods of doctoral school establishment are regulated in details by the Regulations on studying and studies at the University.
(5) Every level of study is completed with the acquisition of a certain title or degree.
(6) Some study programs are implemented through an integrated first and second level studies. Such implementation of study program should be approved by the National Council for Higher Education.
(7) Any level of study under paragraph 1 of this article must be in accordance with the European Credit Transfer System (hereinafter: ECTS), in which one year of study obtains usually 60 ECTS.
Undergraduate study

Article 117

(1) At the undergraduate level, which generally lasts three to four years, the student should obtain between 180 and 240 ECTS.
(2) Undergraduate degree prepares students for graduate study, and gives them access to employment in certain professions.
(3) Completion of undergraduate studies obtains the academic title Bachelor (baccalaureus/baccalaurea) with reference to the profession if the special law does not specify otherwise.
(4) In international relations and in diploma in English language, the academic title upon completion of the undergraduate study should be baccalaureus/baccalaurea.

Article 118

Integrated undergraduate and graduate studies generally last five to six years and their completion obtains from 300 to 360 ECTS.

Graduate Study

Article 119

(1) Graduate studies last one to two years and upon its completion from 60 to 120 ECTS are obtained.
(2) Graduate study may last longer with the approval of the National Council for Higher Education.
(3) The total number of credits obtained at the undergraduate and graduate study is at least 300 ECTS.
(4) If the law does not specify otherwise, the completion of a graduate university studies obtains academic titles:
   1. for the university medical programs Doctor (MD),
   2. for other university programs Master (Mag.) in accordance with law.
(5) The abbreviation of listed academic titles should be placed behind the names and surnames of the person.

Postgraduate study

Article 120

(1) Students enrol in postgraduate study after graduation in graduate university study.
(2) Postgraduate study generally lasts three years. By fulfilment of all prescribed conditions and by public defence of doctoral thesis, the academic degree Doctor of Science (Ph.D.) or Doctor of Arts (Dr. Art.) is obtained.
(3) The general legal act of the Senate should regulate obtaining of ECTS on postgraduate study and minimum of ECTS required for application of the doctoral thesis.
(4) On an exceptional basis, those who have accomplished scientific achievements, and that their significance meets the requirements for academic advancement, on the basis of the decision of the Professional Committee on fulfilment of conditions and the preparation and public defence of doctoral thesis, and with the consent of the Senate, could obtain the doctoral degree.
(5) The abbreviation of academic degree should be placed in front of the names and surnames of the person.
(6) The University may organize postgraduate professional study or entrust the scientific-teaching and artistic-teaching units: Faculties and the Academy of Arts, organization of postgraduate specialist study, lasting one to two years in order to obtain the academic title Advanced Master in a specific area (spec.), in accordance with Law.
(7) Special regulation should determine the academic title awarded upon completion of postgraduate specialist study, in the case when specialist training for a particular expert area is required by law.

V.1.2. Procedure of application, evaluation and defence of dissertation and producing and/or performance of artistic work

Article 121

(1) Application that starts the procedure of acquiring a doctoral degree must contain: the topic proposal for dissertation, explanation of the topic, methodology and expected scientific contribution.
(2) Compliance with the conditions for initiating the procedure for acceptance of the topic of dissertation is established by the Commission for obtaining a doctoral degree which is appointed by the authorized council of the Senate or the authorized council of scientific-teaching unit.
(3) If the Commission for obtaining a doctoral degree determines that the application does not contain the required documentation, it should invite the applicant to supplement the application within a specified period which cannot be longer than 30 days.

Article 122

Authorized council of the Senate or the authorized council of scientific-teaching unit, on the proposal of the Commission for obtaining a doctoral degree, appoints the Commission for acceptance of dissertation of at least three (3) members, who, within ninety (90) days of the appointment, submits the report with a proposal for acceptance or rejection of dissertation to the authorized council of the Senate or the authorized council of scientific-teaching unit.

Article 123

Based on a reasoned report and proposal of the Commission for acceptance of
dissertation, the authorized council of the Senate or the authorized council of scientific-teaching unit issues the final decision on acceptance or rejection of the proposed dissertation; notifies the applicant and determines a person who will assist the applicant in preparing the dissertation (mentor).

**Article 124**

If, based on the report of the Commission, the authorized council of the Senate or the authorized council of scientific-teaching unit evaluates that applicant does not qualify for a doctoral degree or that proposed topic cannot be accepted, the application of the applicant should be rejected.

**Evaluation and defence of dissertation**

**Article 125**

(1) The authorized council of the Senate or the authorized council of scientific-teaching unit, on the proposal of the Commission for obtaining a doctoral degree, should appoint the Commission for evaluation of dissertation of at least three (3) members.

(2) Members of the Commission for evaluation of dissertation may be only persons holding the scientific and scientific-teaching degree/position in the scientific field of dissertation.

**Article 126**

(1) Members of the Commission for evaluation of dissertation submit a report, no later than ninety (90) days of receipt of dissertation.


**Article 127**

Commission for evaluation of dissertation may propose in its report:
- to accept dissertation and to allow the applicant to defend it,
- to give it back to the applicant for amendments or corrections,
- to reject it.

**Article 128**

(1) If the authorized council of the Senate or authorized council of scientific-teaching unit accepts the report of the Commission for evaluation of dissertation in which it is found that there are deficiencies that can be corrected, it should invite the applicant to correct deficiencies as directed by the remarks of the Commission.

(2) In the case the applicant should complement the dissertation within ninety (90) days of receipt of conclusion of the authorized council of the Senate or the authorized council of scientific-teaching unit.
(3) If the applicant, within ninety (90) days of receipt of conclusion of the authorized council of the Senate or the authorized council of scientific-teaching unit does not follow the instructions and the comments of the Commission for evaluation of dissertation, and there is no justifiable reason, it should be considered that the dissertation is rejected.

Article 129

If the authorized council of the Senate or the authorized council of scientific-teaching unit concludes that the report of the Commission for evaluation of dissertation does not provide a secure basis for a decision on the evaluation of dissertation, it may include new members in the Commission for evaluation and ask to submit a report or appoint a new Commission for evaluation of dissertation, which will review the dissertation and submit a report to the authorized council of the Senate or authorized council of scientific-teaching unit.

Article 130

(1) Upon acceptance of a positive evaluation of dissertation, generally at the same session, the authorized council of the Senate or the authorized council of scientific-teaching unit appoints the Commission for defence of the dissertation consisting of at least three (3) members and two (2) deputies; and determines the date and place of defence.
(2) Members of the Commission for evaluation of dissertation may also be members of the Commission for defence of the dissertation.
(3) Members of the Commission for defence of dissertation can only be persons holding scientific position, scientific-teaching position or artistic-teaching position.

Article 131

(1) If the Commission for evaluation of dissertation reports on negative evaluation of dissertation and the authorized council of the Senate or the authorized council of scientific-teaching unit does not make a decision to extend the composition of the Commission or to appoint a new Commission for a new evaluation, the authorized council of the Senate or the authorized council of scientific-teaching unit should decide that the dissertation is rejected and suspend the procedure for acquisition of doctoral degree and inform the applicant about that.
(2) Particularly explained decision of suspension of the procedure of acquiring a doctorate of science should be presented to the applicant within eight (8) days.
(3) In the case referred to in paragraph 1 of this article the applicant cannot repeat the procedure of acquiring a doctorate of science on the same topic at the University.

Article 132

(1) Defence of dissertation is public.
(2) The date and place of defence is defined by the authorized council of the Senate or the authorized council of scientific-teaching unit and a notice of defence should be
announced on the notice-board of the University or the authorized scientific-teaching unit.
(3) The applicant defends the dissertation before the Commission for defence of dissertation.
(4) Official record is taken during the defence and is signed by members of the Commission and the recording secretary.
(5) The decision on defence of dissertation should be entered in the record.

Article 133

(1) The Commission's decision on defence of dissertation can be:
- defended by a unanimous decision of the Commission,
- defended by majority vote of the Commission and
- it is not defended.
(2) The applicant who has not defended his dissertation is entitled after ninety (90) days to re-apply the procedure of preparation and defence of dissertation, but not the same topic.
(3) The dissertation which is not defended within ten years from the day of acceptance of the topic is subject to re-acceptance procedure.

V.1.3. Professional Study

Article 134

(1) Professional studies may be conducted at the University, or the Senate entrusts them to scientific-teaching and artistic-teaching units: Faculties and the Academy of Arts.
(2) Professional studies last from two to three years, upon its completion 120 to 180 ECTS are obtained. Exceptionally, with the approval of the National Council for Higher Education, professional study may last up to four years, if it is in accordance with internationally accepted standards, upon its completion up to 240 ECTS are obtained.
(3) Upon completion of professional study with less than 180 ECTS, adequate professional title is obtained, professional Bachelor (baccalaures/baccalaurea) in accordance with law.
(4) Upon completion of professional study with 180 or more ECTS, the professional title baccalaureus is obtained indicating the name of the profession, in accordance with law.
(5) The abbreviation for the professional title is placed after person’s names and surnames.

V.2. Transferring of ECTS

Article 135

(1) ECTS may be transferred between different university or professional studies.
(2) The criteria and conditions for the transfer of ECTS from the first paragraph of this Article should be regulated by general legal act of the University and scientific-teaching
and artistic-teaching units and by the contract between scientific-teaching and artistic-teaching units.

V.3. Contractual foundation of studies and professional training programs

Article 136

(1) The University may establish a particular study with national or international legal or natural entity. License for such study should be issued in the manner and procedure prescribed by the law.
(2) The university, scientific-teaching and artistic-teaching units can establish various professional training programs, keeping in mind the concept of lifelong education and training. Such a program is not considered a study in terms of the Law. Upon completion of professional training programs the University, scientific-teaching and artistic-teaching units should issue a special certificate to the attendant.
(3) Scientific-teaching and artistic-teaching units may organize and conduct various professional training programs, keeping in mind the concept of lifelong education and training, only with the prior consent of the Senate.

V.4. Program of the studies

Article 137

(1) Studies are organized according to the program proposed by scientific-teaching and artistic-teaching units: Faculties, the Academy of Arts and University departments. Study programs are adopted by the Senate on the basis of a special Law.
(2) In determining the program of the studies, the University, scientific-teaching and artistic-teaching units authorized for organization of study should particularly pay attention that the study is:
- based upon the latest scientific knowledge and skills,
- aligned with national priorities and needs of the professional sector and
- comparable to programs in countries of the European Union.
(3) The study program is made in accordance with this Statute and other general legal acts of the University or scientific-teaching and artistic-teaching units authorized for organization of the study, and includes:
   1. professional or academic title or degree obtained upon completion of studies,
   2. terms of enrolment,
   3. outline of the content of compulsory and elective subjects and the number of hours required for their performance,
   4. credit value of each particular subject in accordance with the ECTS,
   5. forms of teaching and methods of evaluation for each subject,
   6. list of subjects that student can choose from other university or professional studies,
   7. conditions for student admission to next semester or next year of study and conditions for enrolment of a particular subject or group of subjects,
   8. conditions for completion of studies and
9. provisions on whether and under what conditions students who interrupted their studies or have lost the right to study can continue their studies.

V.5. Syllabus

Article 138

(1) Studies are performed according to the syllabus adopted by the Senate or Professional Committee of the scientific-teaching and artistic-teaching unit authorized for the study structure. The syllabus shall be announced before the start of classes in the respective academic year and is available to the public. Syllabus must be published on the official website of the University, as well as on the websites of the scientific-teaching and artistic-teaching unit authorized for the study structure, including summaries of lectures and other forms of teaching as well as the text of the lectures and other forms of education in exceptional cases when of appropriate bibliography is not unavailable.

(2) Syllabus determines:
   1. teachers and staff performing teaching according to the study program,
   2. venues of teaching performance,
   3. beginning, end and schedule of teaching,
   4. forms of instruction (lectures, seminars, exercises, consultations, examinations, etc.)
   5. examination models,
   6. examination periods,
   7. bibliography for the study,
   8. possibility of teaching in foreign language and
   9. other important facts for proper teaching.

(3) Syllabus for full-time students is based on student workload of 40 hours per week which includes lectures, field work, practical exercises and other forms of teaching and the time necessary to prepare students.

(4) Studies can be organized through a system of distance learning, if approved by the National Council for Higher Education.

V.6. Academic year

Article 139

(1) The academic year starts on 1 October of the current and ends on 30 September of the following calendar year.

(2) The classes are organized in semesters: winter and summer.
V.7. Other issues related to study

Article 140

(1) The rules of examinations (written, oral, practical exam, the system of preconditions, examination periods, the number of taking the exam, etc.), appeals on grades, the procedure of exams repeating, content, form and manner of keeping records of examinations, public right to attend exams, right to insight into test results and if necessary other issues are regulated by Regulations on studies and studying.
(2) General act under paragraph 1 is published in a way that is accessible to the public, especially to students and applicants for student status.
(3) The academic or professional title or degree is revoked, if it is determined that it has been acquired by contravention of the prescribed conditions for its acquisition, by serious violation of the study rules, by plagiarism or forgery of the dissertation.
(4) Initiating and conducting the seizure of academic or professional degree is conducted in accordance with the provisions of a special act of the University or scientific-teaching and artistic-teaching unit in which academic or professional title or degree is acquired.

V.8. Completion of Study

V.8.1. Conditions for Completion of Study

Article 141

(1) Undergraduate study is completed by passing all exams and writing the final paper, in accordance with a program of study.
(2) Graduate study is completed by passing all exams, writing graduating paper and passing the degree examination in accordance with a program of study.
(3) Postgraduate study is completed by passing all the exams, writing and public defending of scientific or artistic doctoral dissertation.
(4) Postgraduate professional study is completed by passing all exams, writing the final paper and passing the appropriate final examination in accordance with a program of study.
(5) A study program may stipulate that the postgraduate art study is completed by passing all the exams and passing the final examination before and / or producing or performing piece of art.
(6) Professional study is completed by passing all the exams and producing the final paper.
(7) Upon completion of studies, in accordance with the provisions of this Article, the student obtains appropriate professional title or academic degree, and other rights in accordance with special regulations.
V.9. Documents of the study

**Article 142**

(1) Upon completion of undergraduate study, a certificate confirming completion of studies and acquisition of specific academic title is issued to the student.

(2) Upon completion of the graduate, postgraduate (doctoral) and postgraduate (professional) study, a diploma is issued to a student. Diploma certifies that the student has completed the study and acquired the right to obtain academic title or degree.

(3) Upon completion of the undergraduate program, a certificate is issued to the student, and upon completion of specialist graduate studies diploma is issued, confirming the completion of studies and obtaining specific professional title.

(4) Upon completion of professional training, scientific-teaching or artistic-teaching unit issues the certificate to the student.

(5) Diploma supplement is issued together with a certificate or diploma. It contains a list of exams passed, grades achieved and the data regarding course load and teaching contents.

(6) Diplomas, certificates and other certificates issued by universities and scientific-teaching, artistic-teaching units authorized for the organization of the study are public documents.

(7) The content of diplomas and diploma supplements is prescribed by the Minister.

(8) The form of diplomas and diploma supplements, content and form of certificates and information packages for the transfer of ECTS are prescribed by the Senate.

VI. STUDENTS

VI.1. Student status

**Article 143**

Student status is acquired by entering the University and it is demonstrated by the appropriate student document whose minimum content is regulated by minister and form by the Senate.

**Article 144**

(1) The decision on enrolment of students is brought by the Senate.

(2) By the decision on enrolment the number of full-time and part-time students should be determined for each study programme.

(3) On the basis of the decision on enrolment the Senate announces the Call normally six months before the start of classes. The Call for enrolment includes: conditions for enrolment, the number of vacancies, scoring system, which must include evaluation of success in high school, passed exams of the state graduation and special achievements and additional tests of knowledge and skills to the requirements of the study programs of scientific-teaching and artistic-teaching units, information on the documents to be submitted and the deadline for registration.
(4) The Call for enrolment may also include tests of special knowledge, skills and abilities, if the scientific-teaching or artistic-teaching unit determines that the requirement for enrolment to some study, under conditions specified in paragraph 3 of this article, is also special test of knowledge, skills and abilities.

Article 145

(1) Each person who has fulfilled the requirements of article 77 of the Law and within the established capacity has the right to enrol the study.
(2) The criteria for selecting the candidates are: evaluating the success of secondary education, examinations passed at the state graduation exam and other criteria that may be special achievements in secondary education and further verification of knowledge, skills or abilities as determined by the University or authorized scientific-teaching unit for the organization of study.
(3) The authorized scientific-teaching and artistic-teaching unit for the organization of study may determine the criteria for direct entry to the study.

Article 146

The candidate has the right for enrolment according to points scored by ranking on rank-list within the enrolment quota.

Article 147

(1) Students may be full-time or part-time students.
(2) Full-time students are students who enrol the program based on full teaching schedule (full time). The right to study without paying participation in costs of tuition fees belongs to any full-time student who meets the conditions for enrolment to the University or scientific-teaching and artistic-teaching unit. Costs of studying for full-time student who enrolls for the first time the first year of university undergraduate, university integrated undergraduate and graduate study and professional study at the University, scientific-teaching or artistic-teaching unit is fully subsidized by the state budget. Costs of studying of full-time students in higher years of study will be subsidized in whole or in part in accordance with model of study which is established by the Senate. Conditions for entry into the next academic year without payment of participation in the cost of tuition is the fulfilment of study obligations prescribed by program of study, by the decision of the Senate on the conditions of enrolment in higher year of study and by the model of study reported in ECTS. Students who did not meet the prescribed requirements for enrolment in the next year of studies reported in the ECTS which are determined by the Decision of the Senate on the conditions of enrolment in higher year of studies and model of study are obliged to pay tuition.
(3) Part-time students are those who attend the teaching program while they are employed or they are occupied with some other activity that requires a specific program. The costs of such study shall be borne entirely by the student.
Article 148

The status of full-time student has a student during a prescribed period of study, and at least for the period that is one-third longer than the prescribed duration of study, or until the end of the academic year in which that period expires.

Article 149

The student acquires the right to enrol in the next academic year if he fulfilled all the obligations set forth in the program of study in accordance with this Statute and other general acts of the University or scientific-teaching and artistic-teaching unit authorized for organization of study.

Article 150

Full-time students who have the status of top athletes or top artists, the University or scientific-teaching and artistic-teaching units authorized for organization of study can approve studying on enrolled study under conditions determined by the statute of scientific-teaching and artistic-teaching unit authorized for organization of study for part-time students.

Article 151

(1) Highly successful students may be, under certain conditions, authorized to complete the study in the period of time shorter than a prescribed duration of study
(2) Highly successful student is considered to be a student who has passed all exams from the lower study year with the average grade 4.0.
(3) The scope and manner of exercising the right to an accelerated study of this article should be determined by the statute of scientific-teaching and artistic-teaching unit authorized for organization of study, or other general act.

Article 152

(1) Full-time student may re-enrol the same academic year only once if he achieved the appropriate number of ECTS in accordance with the study program and the decision of the University Senate.
(2) If the student does not meet the requirements prescribed by the provisions of paragraph 1 of this article, he loses the status of full-time student.

Article 153

Total duration of studying in the status of full-time student has a student during a prescribed period of study, and at least for period that is for one-third longer than the prescribed duration of study, or until the end of the academic year in which this period expires.
Article 154

Person who has lost full-time student status must be granted to complete the study within five years (if the loss occurred during one of the years), or ten years (if the loss occurred during last year of studying when all exams are passed), in accordance with general legal act of authorized scientific-teaching and artistic-teaching unit for organization of study.

Advisor and Mentor

Article 155

(1) Depending on type and nature of study, advisors may be appointed to students or groups of students during undergraduate or graduate study to help them during their studies and monitor the work of students and their achievements.
(2) There is obligation to appoint mentor to a postgraduate student.
(3) Detailed provisions on the student's advisor and mentor are determined by general legal act of scientific-teaching and artistic-teaching units authorized for organization of study.

VI.2. The rights and obligations of students

Article 156

(1) The student has the right to:
1. quality study and the teaching procedure as provided in the study program,
2. participation in professional and scientific work,
3. consultation and mentoring,
4. express freedom of opinion and expression of opinions during classes and other activities at scientific-teaching unit,
5. complete studies in shorter term,
6. free use of library and other sources of information,
7. enrol courses on other programs, in accordance with the statute and statutory regulations of the University,
8. express opinion on the quality (evaluation) of teaching and teachers,
9. participate in decision making, according to the statute of science-teaching and artistic-teaching unit,
10. complaint in the case of violation of his rights provided by law or general legal acts of scientific-teaching and artistic-teaching unit,
11. participate in student organizations,
12. standstill obligations of students during his military service, during pregnancy and up to child’s first year of age, during the long illness and in other justified cases of termination of study (in this case re-enrol of study year which is not considered repetitive could be approved)
13. appropriate psychological and medical care in student health centres or other appropriate health facilities and
14. other rights provided by statute and other general legal acts of scientific-teaching
and artistic-teaching unit.

(2) The student has an obligation to respect the organization of study and general legal acts of authorized scientific-teaching and artistic-teaching unit and meet the teaching and other obligations at higher education institution. Disciplinary liability of students is regulated by a separate University Regulations.

(3) Full-time students are entitled to health insurance, the right to subsidized housing and food, and other rights in accordance with law and regulations based on it. Level of these rights and the amount of financial participation of the student shall be regulated by relevant regulations, with success in entrance exam or during the study could be taken as criteria for determining the level of rights.

(4) The University, scientific-teaching and artistic-teaching units authorized for organization of study evaluate students' studies through surveys or in other appropriate manner. Evaluation results are used for planning of study and research program in scientific-teaching and artistic-teaching units authorized for organization of study.

VI.3. Termination of student status

Article 157

A person loses the status of student:

1. upon completion of study,
2. upon withdrawal from the University and scientific-teaching and artistic-teaching unit authorized for organization of study,
3. when excluded from the study according to the procedure and conditions stipulated by statute or other general legal act,
4. if the student does not graduate within the timeframe established by the statute or other general legal act,
5. if the student does not fulfill the conditions for the repetition of the year and
6. for other reasons determined by the statute or other general legal act.

VI.4. Student Records

Article 158

(1) The University, scientific-teaching and artistic-teaching units authorized for organization of study keep following public records with personal data of students:

1. records of applicants for enrolment procedure, including the results of proceeding,
2. personal records of enrolled students,
3. records of exams
4. records of the issued certificate of graduation and academic titles and degrees
(2) The records referred in paragraph 1 of this article, are stored permanently by the University, scientific-teaching and artistic-teaching units authorized for organization of study.

VI.5. Ratings

**Article 159**

(1) A student's success at examination and other tests of knowledge is expressed by following grades: 5 - excellent, 4 - very good, 3 - good, 2 - satisfactory, 1 - fail. In the index and/or other appropriate document and/or student’s record passing grades: 5, 4, 3 and 2 are entered.
(2) A study program may stipulate that some forms of courses should not be graded or that they have descriptive grades.

VI.6. Knowledge testing

**Article 160**

(1) A student's knowledge is tested and evaluated during the course (colloquiums, practical assignments, artistic performances, artistic teaching productions, etc.), and the final grade is determined during the exam.
(2) The success achieved during the exam is available to the public.
(3) The right to access results of exams has a person who proves a legal interest for it.
(4) Study program may not restrict the right of student to take an oral exam, if not passed the written one.

VI.7. Exam terms

**Article 161**

(1) There are regular and special exam periods.
(2) Regular examination periods are: winter, summer and autumn. Regular examination period lasts at least four weeks. Special exam periods are defined by curriculum of scientific-teaching and artistic-teaching unit authorized for organization of study.
(3) Regulations on studying determine in detail: the time between examination takings, examination method (the teacher, the Teachers’ commission), objection to grade and procedure for repeating the exam.

VI.8. Objection to grade

**Article 162**

A student who is not satisfied with the grade may, within 48 hours after examination, request by appeal to take an examination before the Teachers’ commission in accordance with the Regulations of study of the University.
VI.9. Student Union and student organizations

Article 163

(1) Student Union of the University of Josip Juraj Strossmayer in Osijek and other student organizations are established in the University in accordance with the special Law.
(2) Student Union is the student electoral representative body that protects interests of students, participate in decision-making in the Senate and professional councils of scientific-teaching and artistic-teaching units of the University and represents students in higher education system.
(3) Student Union of the University has a statute which is issued by the Senate on the proposal of the Student Union of the University. Student Union on scientific-teaching and artistic-teaching unit has its statute which is issued by the Academic Council on the proposal of the Student Union of scientific-teaching and artistic-teaching unit.
(4) By the statute of the Student Union of the University the following is determined: the operation mode of the Student Union, bodies, composition, election mode and responsibility of each body of the Student Union, the method of appointment of student ombudsman, the method of electing representative of the students to bodies of the University, responsibility of bodies and members of the Student Union for the failure of entrusted activities related to the operation of the Student Union, as well as other issues relevant for operation of the Student Union of the University.

Article 164

The University provides space for work, co-finances their activities and provides administrative-technical assistance to the Student Union and student ombudsman.

Article 165

(1) The Rector of the University ensures the legality of operation of the Student Union and other student organizations of the University.
(2) The Rector of the University provides a legal and timely implementation of student elections and allows all students at the University equal participation in elections.

VI.10. Disciplinary responsibility of students

Article 166

Students are obliged to respect the organization of study and general legal acts of the University and scientific-teaching and artistic-teaching units authorized for organization of study and to duly carry out the obligations.
Article 167

Because of violation of duties and commitments a disciplinary suit can be taken against students. Determination of minor and serious violations of duties and commitments, provisional measures, powers, composition and method of appointment of the Disciplinary Tribunal for students and disciplinary proceedings should be governed by the Regulations on the disciplinary responsibility of the student, which is brought by the Senate.

VII. EMPLOYEES OF THE UNIVERSITY, SCIENTIFIC-TEACHING, ARTISTIC-TEACHING AND OTHER UNITS OF THE UNIVERSITY

Article 168

(1) Teachers in the scientific-teaching, artistic-teaching and teaching titles and assistants in the associate and professional titles have the employment contract with the University, i.e. scientific-teaching and artistic-teaching unit.
(2) Professional-administrative, technical and support staff who perform the activities of the University, scientific-teaching, artistic-teaching and other units of the University have the employment contract with the University, scientific-teaching, artistic-teaching and other units of the University.
(3) Status of employees is governed by general provisions of the Labour Act if, by this Statute and statutes of the scientific-teaching, artistic-teaching University units and other units of the University.

VIII. SCIENTISTS, TEACHERS AND ASSISTANTS

Article 169

(1) Teachers and assistants of the University, scientific-teaching and artistic-teaching units are required to carry out their teaching and other duties defined by the Act, the Statute and by the statutes of scientific-teaching and artistic-teaching University units, and to fulfill obligations in relation to scientific, artistic and professional work done at the University, scientific-teaching and artistic-teaching University unit. Particular attention shall be paid to work with students, encouraging their creativity and participation in professional, scientific and artistic work.
(2) Scientists, teachers and assistants are obliged to respect ethical principles, the principles of truth and scientific criticism, and to protect the reputation of the University in their work, activities and behavior at the University.
(3) The Senate adopts a Code of Ethics of the University which includes provisions for behavior of scientists, teachers and assistants in all occasions.
VIII.1. Scientists

Article 170

Scientists are people who are appointed in appropriate scientific degrees and entered in the Register of Scientists in accordance with the Act.

VIII.1.1. Scientific titles

Article 171

Scientific titles are: scientific associate, senior scientific associate and scientific advisor. Scientific titles are acquired within the procedure and under conditions determined by the Act and related regulations.

VIII.1.2. Scientific job positions

Article 172

(1) Scientists are appointed into scientific job position at scientific institutions. Appointment is valid for five years.
(2) General conditions for appointment into scientific job position is registration in the Registry of scientists in the same or higher scientific title. Within its Statute, a scientific organization can determine additional conditions for appointment into scientific job positions.

VIII.2. Teachers and associates

Article 173

(1) Scientific-teaching and artistic-teaching titles are assistant professor, associate professor and full professor.
(2) Scientific-teaching titles in their scientific component relate to scientific titles, as follows:
1. assistant professor - scientific associate,
2. associate professor - senior scientific associate,
3. full professor –scientific advisor.
(3) Teaching titles are lecturer, senior lecturer, college professor, lector, senior lector, artistic associate and senior artistic associate.
(4) Associate titles are assistant and senior assistant.
(5) Professional titles are professional associate, senior professional associate and professional advisor.
VIII.2.1. Titles at the University and corresponding job positions

Article 174

(1) The University, authorized scientific-teaching and artistic-teaching unit carries out the procedure for appointment into scientific-teaching, artistic-teaching and associate titles, as well as teaching titles of lecturer, senior lecturer, lector, senior lector, artistic associate and senior artistic associate, as well as professional titles, in accordance with the Act. If the University, i.e. its scientific-teaching unit, carries out professional studies, appointing into all teaching titles can be completed as of article 91, paragraph 3 of the Act.

(2) The University, authorized scientific-teaching and artistic-teaching unit can appoint teachers into titles as of paragraph 1 of this article to corresponding job positions within a public call, and close contract on employment with selected candidate.

(3) Calls for appointment into job positions can be announced only if job position is planned by the Regulations on job positions at scientific-teaching and artistic-teaching units and University units for which the Senate issued its consent. Such job positions are financed by the University budget. Exceptionally, scientific-teaching and artistic-teaching unit and University unit can announce calls for job positions apart from job positions determined by above provisions of this article, only if there are required financial means provided by scientific-teaching and artistic-teaching units and University units.

(4) Provisions of this article will be applied in appropriate manner to job positions of other staff.

Article 175

(1) Person can be appointed into appropriate scientific-teaching, artistic-teaching, associate and teaching title without closing an employment contract, if fulfilling conditions for appointing into specific title, and if participates or will participate in part of or complete teaching process within one course (i.e. nominal title) at the University, i.e. scientific-teaching and artistic-teaching unit.

(2) Persons mentioned in the paragraph 1 of this article are appointed into nominal titles, according to conditions determined by the Act and this Statute, without obligation of employment contract.

Article 176

The University, scientific-teaching and artistic-teaching unit can assign realization of up to one third of the course to experts, without appointing them into scientific-teaching title (so called guest professor or teacher), under condition that basic part of the course is carried out by persons appointed into scientific-teaching, artistic-teaching or teaching titles.
Article 177

(1) Outstanding foreign professor, expert or artist who have acquired scientific-teaching title according to Croatian regulations, can be assigned realization of teaching within specific courses, with prior consent of the Senate.
(2) Basic condition for such action described in the paragraph 1 of this article is that outstanding foreign professor, expert or artist has a status of internationally acknowledged scientists, top-ranked expert or artist.
(3) Criteria for determination of a status of internationally acknowledged scientists, top-ranked expert or artist are determined by professional committee appointed by professional council of the University, i.e. of scientific-teaching and artistic-teaching units, which carry out course to be assigned to an internationally recognized professor.

Article 178

Students of postgraduate study can participate in part of teaching, such as seminars and exercises at undergraduate and graduate studies at the University, in accordance with postgraduate study program.

VIII.2.2. Conditions for appointing into scientific-teaching titles

Article 179

(1) Any person can be appointed into scientific-teaching title, if having been registered in the Registry of scientists and has scientific title acquired within appropriate field, or if fulfilling conditions for acquiring that scientific title and conditions referring to teaching, teaching and professional work determined by the Rectors’ Conference, possessing also required psycho-physical characteristics.
(2) Required psycho-physical characteristics and other conditions, as well as mode of checking the conditions set by the Rectors’ Conference for appointing into scientific-teaching titles, are closely determined by the Regulations adopted by the Senate.
(3) Candidate can be elected into scientific-teaching title if fulfilling conditions for appointing into appropriate scientific title, as follows:
- assistant professor: scientific associate, senior scientific associate or scientific advisor,
- associate professor: senior scientific associate or scientific advisor, and
- full professor: scientific advisor.
(4) Besides conditions mentioned in the paragraphs 1, 2 and 3 of this Article, the University determines that a time of at least three years is required to pass for advancement from one teaching title in the subsequent teaching title and job position in teaching title.
(5) Appointing into scientific-teaching title of full professor is confirmed by the Senate.
VIII.2.3. Conditions for election into artistic-teaching titles

Article 180

Teachers are appointed into artistic-teaching titles and corresponding job positions for teaching within courses in the field of arts that can be performed only by artists. Persons are appointed to artistic-teaching titles, if having artistic achievements that with its contents meet the conditions for appointing into scientific-teaching job position. Artistic-teaching job positions are equal to scientific-teaching job positions and provision that relate to scientific-teaching job positions are in appropriate way applied also to artistic-teaching job positions.

VIII.2.4. Procedure for appointing into scientific-teaching and artistic-teaching titles and corresponding job positions and appointing into nominal titles

Article 181

(1) Procedure for appointing into scientific-teaching and artistic-teaching titles and corresponding job positions and appointing into nominal titles is carried out by the University and authorized scientific-teaching and artistic-teaching University unit, in accordance with the Act and Statute, on the basis of public call announced in the "Official Gazette", daily newspapers and on the web page of the University and authorized scientific-teaching and artistic-teaching University unit.

(2) Appointing procedure for scientific-teaching and artistic-teaching titles to corresponding job positions, and for nominal titles at the University and its scientific-teaching and artistic-teaching units, is closely determined by the Regulations adopted by the Senate.

VIII.3. Honorary titles: Scientist emeritus and professor emeritus

Article 182

(1) Honorary scientific title is scientist emeritus.
(2) Honorary scientific-teaching or artistic-teaching title is professor emeritus.
(3) Honorary title scientist emeritus or professor emeritus is awarded without public call by the Senate to outstanding scientific advisors and retired full professors that achieved distinguished scientific or artistic results and international reputation.

VIII.3.1. Procedure for appointment and rights to hold the title scientist emeritus and professor emeritus

Article 183

(1) Honorary title scientist emeritus is awarded at proposal of at least three members of the Senate or at proposal of the Scientific council of the University institute.
Honorary title *professor emeritus* is awarded at proposal of at least three members of the Senate or at proposal of professional council of scientific-teaching and artistic-teaching University unit.

The proposal consists of the nominee's CV, description of scientific and teaching work, list of papers and explanation of special contribution.

The Senate appoints committee of at least five (5) members that evaluate proposal and provide their opinion with proposal.

The Senate makes final decision on awarding the titles *scientist emeritus* and *professor emeritus*, on the basis of opinion and proposal of the committee mentioned in the above paragraph of this article.

Special provisions on procedures of awarding honorary scientific titles of *scientist emeritus* and scientific-teaching or artistic-teaching title *professor emeritus* are determined by separate Regulations.

**Article 184**

(1) Scientist emeritus has a right to participate in scientific projects and scientific researches at university institutes and scientific researches at other scientific-teaching University units and to be a member of committees in appointing procedures into scientific titles.

(2) Professor emeritus has a right to participate in teaching at university postgraduate studies, to be member of committees in appointing procedures into scientific-teaching titles and artistic-teaching titles.

**VIII.4. Associate titles and corresponding job positions at the University**

**Article 185**

(1) Associate titles and corresponding job positions at the University and scientific-teaching and artistic-teaching University units are assistant and senior assistant. Assistants and senior assistants are chosen among the most successful students.

(2) Assistants and senior assistants are involved in part of teaching process, examinations, scientific, artistic and professional activities at the University and scientific-teaching and artistic-teaching University units, in accordance with general acts.

(3) Associates at the University are appointed in accordance with the Statute under conditions determined by the Article 43 of the Act, by special Regulations adopted by the Senate.

(4) Upon signing of contract, mentors are assigned to associates with a title of assistants.

(5) Performance of associates is evaluated each year by mentors on the basis of special Regulations, adopted by the Senate.
VIII.5. Teaching and professional titles at the University and corresponding job positions

Article 186

(1) At the University, scientific-teaching and artistic-teaching units, appointing into teaching titles is carried out in line with the Act and Regulations adopted by the Senate, in cases when there is professional study carried out or a course that does not require scientific approach or at the Academy of Arts for the needs of co-repetition and other cooperation in the teaching process.

(2) Along with conditions determined in the above paragraph, the University determines that a required time to be appointed into higher teaching title and job position in teaching title is at least a period of three years.

VIII.6. Professional titles at the University and corresponding job positions

Article 187

Persons can be elected to professional titles and corresponding job positions at the University and scientific-teaching units for the purpose of realization of scientific and professional projects, in accordance with the Article 44 of the Act, under conditions and procedures determined by this Statute.

VIII.6.1. Procedure for appointing into teaching and professional titles and corresponding job positions

Article 188

(1) Procedure for appointing into teaching and professional titles and corresponding job positions is carried out by the University and authorized scientific-teaching and artistic-teaching University units in accordance with the Act, Statute and special Regulations, adopted by the Senate, on the basis of public call announced in "Official Gazette", daily newspapers and on the web page of the University and authorized scientific-teaching and artistic-teaching University unit.

(2) Any person who has completed appropriate graduate study and has at least three years of work experience or at least three published papers can be appointed professional associate.

(3) Any person who has completed appropriate graduate study and has at least five years of work experience or at least five published papers can be appointed senior professional associate.

(4) Any person who has completed appropriate graduate study, has at least eight years of work experience or published at least ten papers can be appointed professional advisor.

VIII.7. Employment contract for scientific-teaching, artistic-teaching, teaching and
Article 189

(1) Persons appointed into scientific-teaching, artistic-teaching, teaching and professional job positions sign the employment contract for indefinite duration, with an obligation of re/appointing or promotion within five-year time. If a person is not appointed again within the reappointing procedure because of not meeting all conditions, the procedure is applied as defined in the article 95, paragraph 5, i.e. article 101, paragraph 5 of the Act.

(2) Obligation for reappointing ceases after an employee gets appointed for the second time to scientific-teaching job position of full professor.

(3) An employee can be appointed twice to the job position of assistant professor or associate professor or lecturer.

(4) Exceptionally, if an employee after second appointment does not proceed to higher teaching title, professional council of the University and authorized scientific-teaching and artistic-teaching University unit can determine that there is a need to further hire this employee, and to close an employment contract for definite duration of maximum five years on the occasion of further reappointing.

(5) Employees in scientific, scientific-teaching, artistic-teaching and teaching titles have right to activate dormant status for appointing into titles and job positions, in accordance with article 45 of the Act, during their mandates of rector, vice-rector, heads of scientific-teaching and artistic-teaching University units, or during public service mandates, in accordance with article 45 of the Act.

(6) During public service mandate, not longer than 4 years, deadlines for appointing or reappointing into scientific, scientific-teaching, artistic-teaching, teaching title and job position are dormant and are not calculated into appointing period, except in cases when an employee asks not to have a dormant status.

(7) An employee at the age of 65 at scientific-teaching, artistic-teaching and teaching job position at the University or scientific-teaching and artistic-teaching unit, needs to be retired at the end of current academic year, by ceasing the employment contract.

(8) If there is a need for a teacher of particular profile, University, scientific-teaching and artistic-teaching University unit and University institute can decide to prolong the employment contract for full professor in tenure, scientific advisor and college professor up to the end of the academic year in which they reach 70 years of age. In this procedure, their particular scientific contribution, success in teaching and supervising of young scientists and teachers shall be considered.

(9) Tenured employees above the age of 65, whom the employment contract ceased to be valid due to retirement, can be hired for definite time by other higher education institution, if appropriate candidate does not apply to the published call at respective higher education institution. Employment shall last up to the end of the academic year in which employee reaches 70 years of age.

(10) As exception of paragraph 7 of this article, if appropriate candidate does not apply to the published call at scientific-teaching and artistic-teaching unit, which performs professional studies, higher education institution can close an employment contract with candidates elected into scientific-teaching, artistic-teaching, or teaching titles and job positions, lasting up to the end of the academic year in which they reach 70 years of age.
VIII.8. Sabbatical

Article 190

(1) Teachers at the University and scientific-teaching and artistic-teaching units have right to take paid free study year (sabbatical) after six working years at the University, i.e. at scientific-teaching and artistic-teaching unit. Teachers in scientific-teaching and artistic-teaching titles: assistant professors, associate professors and full professors have a right to use free study year.

(2) Free study year is approved by the rector for teachers that participate in teaching process within studies organized by the University, and by deans for teachers of scientific-teaching and artistic-teaching University units.

(3) Rector and deans will approve free study year under condition that teaching process is provided for within appropriate replacement for courses taught by the perspective lecturer asking for sabbatical.

VIII.9. Disciplinary responsibility

Article 191

(1) Disciplinary measures are taken against teachers and associates for misconducts within their working and other duties, as well as for severe infringement of University's and scientific-teaching and artistic-teaching units' reputation.

(2) Disciplinary measures can be taken for actions, which have been determined as faults by the Regulations of the University at the time of committing.

(3) Disciplinary offenses, disciplinary measures, powers, composition and procedure of appointment of Disciplinary tribunal for teachers and staff, as well as disciplinary proceedings are regulated by Regulations on disciplinary responsibility of teachers.

IX. HONORARY DOCTORATE

Article 192

The University confers honorary doctorates to outstanding scientists and public persons, both the citizens of Croatia and the citizens of other countries.

Article 193

(1) Proposal for conferment of the honorary doctorate is submitted to the Senate by at least three professional councils of scientific-teaching and artistic-teaching University units.

(2) Proposal can be made by at least five members of the Senate.
Proposal for conferment of the honorary doctorate contains nominee's CV, and description of their scientific and public contribution, on the basis of which the proposal has been made.

**Article 195**

(1) Proposal for conferment of the honorary doctorate is discussed by the Senate, upon which it appoints the Committee for proposal evaluation.

(2) The Committee consists of the most prominent teachers and scientists in the highest scientific-teaching and artistic-teaching titles at the University.

(3) The Committee consists of at least five (5) members.

**Article 196**

(1) The Committee from the Article 195 of this Statute submits a report to the Senate about the assessment of proposal for conferment of the honorary doctorate.

(2) Report of the Committee includes a CV, a description of the scientific, teaching and public work of the nominee and assessment of the nominee's outstanding contributions in science, teaching and public life of the Republic of Croatia.

(3) Under exceptional contribution from the previous paragraph of this Article shall be considered excellent teaching, research and public contributions of Croatian teachers and teachers from other countries, scientists and public officials who are internationally recognized, as evidenced by the internationally recognized standards.

**Article 197**

The Senate considers the reports of the Committee related to the assessment of proposals for conferment of the honorary doctorate, and after discussion the Senate passes the decision.

**Article 198**

(1) On the basis of the Senate's decision on conferment of the honorary doctorate, Rector promotes the nominee in an Honorary Doctor of the University.

(2) Promotion of an Honorary Doctor is public.

(3) Promotion of the Honorary Doctor is performed within the ceremonies at the University in the presence of the Senate members, University Council and distinguished guests.

**X. THE PROCEDURE FOR SEIZURE OF THE DOCTORATE OF SCIENCE AND HONORARY DOCTORATE**

**Article 199**

(1) The doctorate of science is seized if it is found that the doctoral dissertation was appropriated scientific work or forgery.
(2) Seizure of a doctorate of science is conducted at the request of an authorized Academic Council in the procedure that corresponds to the procedure of acquiring a doctorate, in accordance with the provisions of this Statute.
(3) By the seizure of a doctoral degree corresponding scientific titles are annulled.

**Article 200**

(1) The procedure of seizure of a doctorate of science is conducted by the Senate.
(2) The Senate appoints a committee of five (5) members to consider and evaluate proposal to seize a doctorate of science.
(3) The Senate passes a decision based on the report of the committee.
(4) More detailed provisions on the seizure of the doctorate of science and honorary doctorates are determined by the general regulations of the University in accordance with the Act and this Statute.

**Article 201**

(1) If the Senate decides to seize a doctorate of science, the Rector will annule a degree of doctorate of science.
(2) A person whose doctoral degree is seized is obliged to give back the diploma of doctorate of science to the University.
(3) Diploma of doctorate of science shall be canceled by placing annulment clauses on it.
(4) The decision to seize a doctoral degree shall be entered in the Book of doctorates of the University.

**Article 202**

(1) Honorary doctorate can be seized if it is determined that its holder is heavily infringed on the criteria on which he was conferred the honorary doctorate.
(2) The honorary doctorate is seized in the procedure which is identical to the procedure of conferment of the honorary doctorate.

**XI. QUALITY ASSURANCE IN HIGHER EDUCATION**

**Article 203**

(1) Improving the quality assurance of higher education is performed by the University Center for Quality Assurance in Higher Education (hereinafter: Center)
(2) Center is a branch of the University and is established upon the decision of the Senate, proposed by the Rector.
(3) Center acts as a single university center for monitoring the quality of higher education.
(4) Scientific-teaching and artistic-teaching units have their organizational unit (service, office, etc.) for monitoring the quality assurance in accordance with their needs and specificities.
(5) Organizational units for quality assurance at scientific-teaching and artistic-teaching units are linked to the Center which coordinates their activities.

**Article 204**

(1) Center performs tasks related to quality management and quality improvement in higher education.
(2) Center coordinates the activities of organizational units for quality assurance in scientific-teaching and artistic-teaching units.
(3) Center monitors the quality of the study, which includes monitoring of the entire study programs for all three levels of education: undergraduate, graduate and postgraduate studies; monitoring the quality of teaching, conducting research and surveys of students and teachers about teaching, syllabus, bibliography, introduction of new approaches and ways of teaching, examination, competencies, communication with teachers, information for students about the study program, student influence on the content of curricula, teaching and student workload-ECTS.
(4) Center conducts a systematic analysis of methods of assessment, examinations, study performance, analysis of student mobility within the university and outside the University.

**XII. FINANCING**

**Article 205**

Financing of the University and its scientific-teaching, artistic-teaching units and other units is performed on the basis of the Act, this Statute and in accordance with the special Ordinance passed by the Senate, proposed by the Rector.

**Article 206**

(1) The University, scientific-teaching, artistic-teaching units and other units of the University are financed by:
1. assets of the founder,
2. Croatian state budget,
3. budgets of counties, cities and municipalities
5. own incomes: tuitions; research, artistic and professional projects; expertises; publishing and other activities,
6. university and other foundations, profits from companies and from other legal entities under Article 66 of the Act;
7. direct investments of individuals, companies and other legal entities,
8. donations and
9. other resources.
(2) The University may be financed only by the resources that do not affect its independence and dignity. Own income may be obtained only within activities that are not detrimental to the realization of the basic goals of the University.
Article 207

(1) The University, scientific-teaching and artistic-teaching units are financed by the state budget, taking into consideration the capacities of the University and individual scientific-teaching and artistic-teaching units, the price of individual studies and evaluation of their quality based on evaluation under Article 16 of the Act.
(2) State budget funds allocated to the University shall be transferred as total lumpsum for the operation of the University.
(3) The Senate, at the proposal of the Rector, passes the budget. The total amount assigned to the University is allocated for specific purposes as follows:
- payment of salaries and allowances for teachers, officers and employees,
- material costs,
- international cooperation,
- publishing,
- capital investments,
- co-funding of collaborative research programs,
- development projects and improvement of activities,
- partial cover of the student standard costs
- Student Union operation and
- cover of other expenses necessary for the operation of the University.
(3) The plan of the university budget provides at least 10% of funds for capital investments and the development and improvement of the University activities.
(4) Scientific-teaching and artistic-teaching units of the University allocate a part of their own resources to the University budget for capital investments and development programs in accordance with special Regulations.

XIII. GENERAL REGULATIONS OF THE UNIVERSITY

Article 208

(1) Statute is the basic document of the University.
(2) Statute is passed by the University Senate.
(3) Amendments to the Statute shall be made in the same way the Statute was enacted.

Article 209

(1) The general Regulations of the University are passed by the University Senate, Rector of the University Council, within their jurisdiction.
(2) The Senate:
- Statute of the University,
- Statute of the Student Union on a proposal of the University Student Union,
- Regulations on the studies and studying,
- Regulations on the form of diplomas and diploma supplements, the content and form of certificates and certificates information packages for the transfer of ECTS,
- Regulations on the criteria and conditions for ECTS transfer within various university and professional studies,
• Regulations on the appointment into scientific titles, scientific-teaching and artistic-teaching titles, teaching, associate and professional titles and the corresponding jobs
• Regulations on evaluating assistants,
• Regulations on evaluating the young researchers,
• Code of Ethics of the University,
• Regulations on disciplinary responsibility of teachers and associates,
• Regulations on disciplinary responsibility of students,
• Regulations on awarding the title of an honorary research title scientist emeritus and scientific-teaching title of professor emeritus,
• Regulations on financial management at the proposal of the Rector,
• Regulations on wages,
• Regulations on prizes and awards,
• Rules of procedure of the Senate,
• Regulations on the organization of job positions at the Rector's Office of the University at the proposal of the Rector
• Regulations on publishing at the proposal of the Rector.
(3) The Rector:
• Regulations on labour relations,
• Regulations on the archiving,
• Regulations on the protection at the workplace
• Regulations on fire protection.
(4) University Council:
• Rules of conduct of the University Council.

Article 210

(1) The Senate shall adopt general regulations set out in the Article 209 of this Statute within six (6) months from the date of entry into force of this Statute, or at least until the beginning of the academic year 2010-2011, unless the Act does not determines another term.
(2) Until the adoption of general regulations from the previous paragraph, existing general regulations shall be applied, except for the provisions that are inconsistent with this Statute.

XIII. TRANSPARENCY OF WORK AND CLASSIFIED INFORMATION

Article 211

(1) The work of the University is open to the public.
(2) The university is obliged to inform the public accurately and on time about the conduct of its operations.
(3) The public is informed by media, by issuing special publications, advertising on the website and notice boards of the University, scientific-teaching and artistic-teaching unit and other units.
Article 212

(1) Classified information are data declared as confidential by the Rector, as well as information related to the measures and procedures of conduct under exceptional circumstances, the defense and information that competent state authorities declared confidential.
(2) The university is obliged to keep information that is considered confidential, directly concerned by the Rector.

XV. TRANSITIONAL AND FINAL PROVISIONS

Article 213

(1) The City and University Library Osijek continues to operate as a unit of the University, as the institution with dual activity: City and University Library until 2010.
(2) The Director and the Governing Council of the City and University Library Osijek in cooperation with the City of Osijek City are obliged to prepare the Elaborate on separation of city library until 31 December 2009. They have to prepare the Study on the establishment of the University Library until 30 June 2010.
(3) On the basis of the Study on the establishment of the University Library, the Senate is obliged, in accordance with this Statute, to establish the University Library within the University until 1 October 2010.

Article 214

Students enrolled before the academic year 2010-2011, performing their studies without repeating an academic year, are eligible to complete the study programs under conditions that were in effect when they enter the first year of study.

Article 215

(1) The Rector of the University, Deans of Faculties and Dean of the Academy of Arts, Heads of University departments and Heads of university institutions: City and University Library Osijek, Student Center in Osijek, Student Center in Slavonski Brod and Director of Technology Development Center Osijek Ltd. appointed under the provisions of previously adopted regulations hold the office until the expiry of their mandate.
(2) Persons specified in paragraph 1 of this Article, after the expiry of the mandate according to previously adopted regulations can again enter the appointing procedure under the provisions of the Act and this Statute.

Article 216

(1) Members of the Senate appointed among teachers in scientific-teaching and artistic-teaching positions are Senate members until the expiry of their mandates. The appointing of the Senate members under the provisions of this Statute shall be implemented no later than the beginning of the academic year 2013/2014.
(2) Student representatives appointed Senate members continue to operate in the Senate until the expiry of their mandates under the Act on Student Union and other student organizations.

**Article 217**

Members of Governing Councils of the University units shall be appointed under the provisions of this Statute within three months from the date of entry into force of this Statute.

**Article 218**

Scientific-teaching, artistic-teaching unit and other units of the University will harmonize their statutes and regulations in accordance with this Statute within the period of three months.

**Article 219**

On the day this Statute enters into force, the Statute of Josip Juraj Strossmayer University of Osijek dated 26 January 2009 shall seize to be valid.

**Article 220**

This Statute shall enter into force on the eight day after its announcement on the notice board of the University.

**Rector**

**Prof. Dr. Dr.h.c. Gordana Kralik**


**Academic Secretary**

**Zdenka Barisic, LLM**