



Erasmus Charter for Higher Education 2014-2020 Application Form Call: 2014

Note: The data of this application form will be used by the European Commission/ Executive Agency EACEA and National Agencies for evaluation and monitoring

Program	The 2014-2020 EU programme for education, training, youth and sport proposed by the European Commission on 23 November 2011 (hereafter the Programme)*
Action	Erasmus Charter for Higher Education
Call	2014
Deadline for Submission (dd-mm-yyyy)	16/05/2013 12:00 midday Brussels time.
Application language	EN
Correspondence Language	EN

255170-LA-1-2014-1-HR-E4AKA1-ECHE-1

Applicant's previous EUC number (if applicable):

255170-IC-1-2009-1-HR-ERASMUS-EUC-1

Erasmus Policy Statement (Overall Strategy) section D of this application form - original language (official EU languages): EN

If the original language is not English, French or German, the Erasmus Policy Statement (EPS) should also be provided in one of those three languages.

Erasmus Policy Statement translation language (if applicable): -

Acknowledgement of receipt

After submission, applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to check successful receipt of their Erasmus Charter for Higher Education (ECHE) application. If by the second week after the deadline, the application has not been listed on the website, the applicant should contact the EACEA (e-mail: EACEA-ECHE@ec.europa.eu).

** COM(2011) 788 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0788:FIN:EN:PDF>)*

Applicant Organisation

A.1. Applicant Organisation

PIC, if available. Cf. Application manual	0
Full legal name (official name in latin characters)	SVEUCILISTE JOSIPA JURJA STROSSMAYERA U OSIJEKU
Full legal name (English name)	JOSIP JURAJ STROSSMAYER UNIVERSITY OF OSIJEK
Acronym	UNIOS
Erasmus code (e.g. F PARIS33) - if available	HR OSIJEK01
Address (N°, street, avenue, etc.)	TRG SVETOG TROJSTVA 3
Country	Croatia
Region	Sredisnja i Istocna (Panonska) Hrvatska
Post code	31000
City	OSIJEK
Website	http://www.unios.hr

A.2. Legal Representative

Title	PROF.DR.DR.H.C.
Gender	Female
First Name	GORDANA
Family Name	KRALIK
Position	RECTOR
E-mail	GKRALIK@PFOS.HR
Telephone (including country / area codes)	+38531224102
Address (n°, street, avenue, etc)	TRG SVETOG TROJSTVA 3
Country	HR, Croatia
Post code	31000
City	OSIJEK

A.3. Coordinator

Title	MS.
Gender	Female
First Name	MARTINA

Family Name	SUTO
Department	INTERNATIONAL RELATIONS OFFICE
Position	INTERNATIONAL RELATIONS OFFICER
E-mail	MARTINA@UNIOS.HR
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Address (n°, street, avenue, etc)	TRG SVETOG TROJSTVA 3
Country	HR, Croatia
Post code	31000
City	OSIJEK

The purpose of these statistics is to put into context the actions and strategies the institution is asked to present in the following sections.

For the academic year 2012-2013:

Total number of students enrolled in all degree programmes offered by your institution (data from official HEI register)

Short cycle:	622.0
1st Cycle:	14128.0
2nd Cycle:	4929.0
3rd Cycle:	1214.0

Number of staff (Equivalent full-time)

Teaching:	1043.0
Administrative:	537.0

Number of degree courses on offer

Short cycle:	43.0
1st Cycle:	35.0
2nd Cycle:	47.0
3rd Cycle:	41.0

STUDENTS (academic year 2011-2012)

1. Credit Mobility for Students (all types of mobility programmes for periods between 2 and 12 months)

Number of outgoing study mobility students (Erasmus and/or others): to participating countries	51.0
Number of outgoing study mobility students (Erasmus and/or others): to non-participating countries	23.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to participating countries	14.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to non-participating countries	15.0
Number of study mobility students (Erasmus and/or others): from participating countries	11.0
Number of study mobility students (Erasmus and/or others): from non-participating countries	15.0

2. International Degree Students (students enrolled for a full degree programme with foreign nationality or having completed a foreign previous degree)

Number of foreign students, if applicable: from Participating countries	4.0
Number of foreign students, if applicable: non-participating countries	6.0

3. If applicable, number of local (having the nationality of the country) and international students (of foreign nationality / with foreign previous degree) involved in double/multiple/joint degrees:

Number of Local students, involved in Double/multiple/joint degrees	12.0
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Number of international students, involved in double/multiple/joint degrees

3.0

ACADEMIC STAFF (academic year 2011-2012)

All types of Erasmus staff mobility (for periods between 2 days and 2 months) for teaching and training purposes

Number of outgoing academic staff to participating countries

26.0

Number of incoming academic staff from participating countries

14.0

COOPERATION (academic year 2012-2013)

HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2012/2013: European and International HEI Agreements / Consortia / Networks

Number of Erasmus interinstitutional agreements:

119.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from participating countries

71.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from non-participating countries

21.0

Total number of consortium agreements for double/multiple/joint degrees:

1.0

Of these, percentage of the consortium involving non-participating countries

0.0

European and International Education and Training Projects with contracts running in 2012-2013 (e.g.: Lifelong Learning Programme, Erasmus Mundus or Tempus)

Number of projects as coordinator:

4.0

Number of projects as partner:

20.0

Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2012-2013)

Number of staff at the central level:

4.0

Number of staff at the Faculty/School/Department Level:

51.0

C1. General Organisation

Please describe the structure at your institution for the implementation and organisation of European and international mobility (division of tasks, operational and communication methods). (max. 1000 characters)

Please provide the direct web link with the contact details of the international office (or equivalent) in your institution dealing with the implementation and organisation of European and international mobility:

Josip Juraj Strossmayer University of Osijek (UNIOS) was established in 1975. Today it has more than 20000 students, 1500 members of academic staff and 500 members of administrative staff. It consists of 17 units: 11 faculties, 5 University departments and 1 Academy of Arts, that all together offer studies at undergraduate, graduate and postgraduate level, as well as within professional level, in all scientific fields. Tasks referring to organisation of European and international mobility are divided among each University unit management, i.e. among deans, vice-deans, department heads and academic secretaries, within overall coordination of the Rector's office administration. UNIOS International Relations Office is in charge for realization of mobilities at operational level, and is in every-day contact with representatives at UNIOS units by electronic correspondence, phone and by regular meetings.

C2. Fundamental Principles

By applying for the Erasmus Charter for Higher Education my institution will:

Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds. ☒

Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system.). Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent). ☒

Please explain the academic credit system and the methodology used to allocate credits to the different course units followed by your students abroad. (max. 1000 characters)

In addition, please provide the direct web link where the methodology is explained:

Pursuing goals of the Bologna process, all study programs offered at UNIOS are carried out in line with the Bologna principles. The European Credit Transfer System - ECTS has been fully introduced to all study modules and courses. By means of ECTS, UNIOS assures full transferability of credits to different levels of study. As of ECTS, student workload is expressed with 60 ECTS for one academic year, i.e. with 30 ECTS per one semester. In general, one ECTS corresponds to 25 hours of student work. The methodology for allocating credits to courses as of ECTS is explained at <http://www.unios.hr/?g=5&i=10&j=127>. Apart from assigned ECTS credits, all courses provide clear overview of learning outcomes. ECTS is also used as a tool for recognition of achievements of mobile students, providing a transparent framework for recognition of grades and qualifications. Along with national grading system, corresponding ECTS grades are used in official documents issued to mobile incoming students.

Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities. ☒

C3. When Participating in Mobility Activities - Before mobility

Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow. ☒

Provide guidance to incoming mobile participants in finding accommodation.



Please explain if all courses taught at your institution are described in the Course Catalogue and in which languages. (max. 500 characters)

In addition, please provide the direct web link to your Course Catalogue:

The University Guide is published for every academic year, listing all courses taught at the University. It is published in Croatian language, however, efforts are made to publish entire Course Guide in English in order to have information prepared for foreign students. The University International Relations Office publishes International Student Guide, a brochure that provides information about courses offered in foreign languages. Overview is available at:
<http://www.unios.hr/?g=5&i=10&j=124>.

Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.



Please describe the institutional procedure for the approval and monitoring of inter-institutional agreements for study and teaching mobility and/or learning agreements in case of traineeships (work placements). (max. 1000 characters)

In order to provide a framework for realization of all mobility activities, both for students and staff, UNIOS is committed to prior signing of bilateral agreements (BA). Establishment of bilateral agreements is initiated at the Faculty level. Partnerships are based primarily on good cooperation practices, on identification of mutual interests areas, on compatibility of study or placement programs and balanced level of standards required for student and staff mobility. Upon agreeing on mutual cooperation, each UNIOS faculty communicates its intention for closing of a BA with the central UNIOS International Relations Office, that is in charge for finalization of agreements. The Rectors is authorized to sign all agreements. Each agreement contains information about coordinator that is responsible for implementation of agreed cooperation. At the UNIOS web page, there is a list of academic and administrative persons that are in charge for bilateral agreements at each UNIOS faculty.

Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.



Please describe your institution's language policy for preparing participants for mobility, e.g.: course providers within or outside the HEI. (max. 750 characters)

If possible, please provide the direct web link for your language policy:

In order to assure high quality mobility of students and staff, UNIOS takes care that all participants in mobility have satisfactory level of knowledge in English language or in the language of host institution. Within selection procedure for outgoing mobility of students, proficiency of students in foreign languages is checked within oral and written examination by following the Common European Framework of Reference for Languages. Before beginning of mobility, students are offered language courses at their home faculties. They are also offered a possibility to participate in EILC courses, as well as to enroll a language course offered by a receiving institution. UNIOS Language Policy is published at
<http://www.unios.hr/?g=5&i=10&j=127>.

Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.



Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.



Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.



C4. When Participating in Mobility Activities - During Mobility

Ensure equal academic treatment and services for home students and staff and incoming mobile participants.



Integrate incoming mobile participants into the Institution's everyday life.



Have in place appropriate mentoring and support arrangements for mobile participants.



Please describe mentoring and support arrangements for incoming mobile participants and outgoing students for study and traineeships. (max. 750 characters)

UNIOS IR office provides support to all incoming and outgoing students and staff. This support refers to pre-arrival and pre-departure arrangements, visas, arrangements for accommodation, etc. Documents for incoming students (application forms, Transcript of Records, info packages), and for outgoing students (selection procedure, Learning Agreements) are used. The mentoring system is set up at each faculty. Each faculty appoints two contact persons who are in charge of all incoming and outgoing students and staff mobility. Student centers provide services for students, regarding food, accommodation and part-time employment. All faculties organize cultural and orientation programs to better meet the needs of incoming exchange students.

Provide appropriate linguistic support to incoming mobile participants.



Please describe your institution's language support for incoming students and staff with a minimum of 2-month mobility period. (max. 500 characters)

If possible, please provide the direct web link for your language policy:

Intensive course in Croatian language is organized for all international students for free by the Faculty of Philosophy, Department of Croatian Language and Literature. It is held in each semester of each academic year. As of the academic year 2013/2014, incoming Erasmus students will be offered Erasmus Intensive Language Course in Croatian, also by the Faculty of Philosophy. These courses provide sufficient linguistic and cultural preparation for student and staff during their mobility periods.

C5. When Participating in Mobility Activities - After Mobility

Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.



Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.



Regarding the above two Charter principles, please describe the mechanisms your institution has in place to recognise mobility achievements for study and traineeships in enterprises. (max. 750 characters)

In addition, please provide the direct web link for this recognition procedure:

UNIOS accepts all fundamental principles of the Charter. Each mobility is realized within bilateral agreements, by applying Learning agreement or Training agreement as official documents on the basis of which defined activities are guaranteed to be fully recognized if successfully completed. The procedure for recognition of student achievements after completed mobility period is determined by each faculty, by following information contained in the Statement of Host Institution, Transcript of Records, and Transcript of Work. Procedure for recognition of mobility achievements is defined in the Regulations on International Student Mobility published at <http://www.unios.hr/?g=5&i=167> within the specific call for outgoing mobility.

Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers. ☒

Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement. ☒

Please describe your institution's measures to support, to promote and to recognise staff mobility. (max. 750 characters)

In coordination with Erasmus contact persons at faculties, UNIOS International Relations Office provides support to outgoing staff, by giving timely information on available funds and scholarships for mobility, by helping with administration regarding realization of mobility activities, by making travel arrangements and by taking care of other practical issues. International activities of staff are recognized in their formal procedures for career advancement and teaching activity abroad is also one of the preconditions for academic promotion, as set in the decision of Croatian Rectors' Conference. UNIOS staff mobility is strongly promoted in the strategic documents, as very important factor in institutional capacity building.

C6. When Participating in European and International Cooperation Projects

Ensure that cooperation leads to sustainable and balanced outcomes for all partners. ☒

Provide relevant support to staff and students participating in these activities. ☒

Please describe your institutional measures to support, promote and recognise the participation of your own institution's staff and students in European and international cooperation projects under the Programme. (max. 750 characters)

UNIOS main strategic objectives are focused on development and assurance of high quality research and teaching, internationalization and promotion of student and staff mobility, promotion of international ties with partner institutions, involvement in European trends (ERA, EHEA) by participating in European and international cooperation projects. Participation in such projects seen as a main tool to achieve strategic objectives and to further strengthen international ties. Thus, UNIOS encourages its students and staff to actively participate in international projects by providing to them its institutional framework, material and human resources and equipment that are needed for project realization and dissemination of results.

Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community. ☒

C7. For the Purposes of Visibility

Display the Charter and the related Erasmus Policy Statement prominently on the Institution's website. ☒

Promote consistently activities supported by the Programme, along with their results. ☒

D. Erasmus Policy Statement (Overall Strategy)

The Institution agrees to publish this overall strategy (all three parts) on its website within one month after the signature of the Erasmus Charter for Higher Education by the European Commission. ☒

Please describe your institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your institution participates in the development of double/multiple/joint degrees. (max. 5000 characters)

Original language [EN]

The University of Osijek inherits over three centuries long history of higher education in Osijek. Today it is one of seven Croatian universities and the only University in Eastern Croatia. Impact of the University on the development of Eastern Croatia is based on education of professors, teachers, engineers in technical and Biotechnical sciences, as well as economists, lawyers, doctors, theologians and artists. In the past thirty six years there were 35 887 students graduating from the University, which is an extraordinary contribution to social and economic development of Eastern Croatia. During implementation of the Bologna process in higher education, and taking into account the fact that the Croatian higher education is based on European humanistic and democratic tradition, the University of Osijek focuses on involvement in the European higher education trends by preserving its uniqueness and identity. Following the fact that the University of Osijek is a significant factor in regional development, within long-term plans for its development it is crucial to meet current challenges and to respond to the needs of the region, both in society and in the academic community.

UNIOS assures academic atmosphere that welcomes students, teachers and staff irrelevant of their national origin, gender, religion, ethnic background, sexual orientation or physical disability and fosters non-discriminatory policy in all its activities, as well as in European and international cooperation projects. Participation in European and international projects is considered as a main tool to achieve overall strategic objectives, which are determined as follows: assurance of high quality research and teaching, internationalization and promotion of student and staff mobility, promotion of international ties with partner institutions, involvement in European trends (ERA, EHEA), contribution to social, cultural and economic life of the region and further infrastructure development. UNIOS defines its role in international and European projects either as a leader or partner, by overviewing firstly its objectives for participation, and then by assessing expected project results and outcomes.

All projects that UNIOS participates in shall be focused on its future development and on enhancement of UNIOS international profiling. In particular, each project that UNIOS participates in shall strengthen strategic partnerships and shall exhibit realistic benefits of its outcomes. Therefore, UNIOS selects projects to participate in on the basis of its strategic needs in specific disciplines and subject areas, its material and human resources and its capacities to form strong and sustainable partnership relations. As being a middle-sized regional university, UNIOS is primarily selects international projects that are realized with well-known partners in neighboring countries and that are oriented towards broader regional benefits. The International Relations Office at the University level has a significant role in establishment, promotion and furtherance of ties at international level. International relations with institutions abroad usually relate to organization of joint study programs, exchange of professors and students, joint symposia, seminars, exchange of publications and information related to scientific and research activities. As of time being, UNIOS is proud of cooperation at bilateral level with universities in 18 European countries, in Turkey, USA and Russia. However, participation in European projects and programs is considered as crucial in developments of student and academic mobility, and as inevitable platform for achievement of significant international cooperation results. The internationalization is emphasized as the most important objective of all mobility activities, focusing on target groups of university students at undergraduate, graduate and postgraduate level. In addition, promotion of academic staff mobility will support better visibility of UNIOS abroad and will assure international flourish our region.

In the framework of multilateral cooperation, UNIOS actively participates in projects referring to cross-border cooperation in Alps Adriatic countries, organization of joint study programs and promotion of lifelong learning. UNIOS is also an active member of Cross-Border Cooperation initiatives that connects universities, cities and counties in Croatian cross border area. Participation in international projects have helped a lot in UNIOS efforts to promote European dimension in higher education, to reform curricula and advance academic and administrative services.

If applicable, please describe your institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects in teaching and training in relation to projects implemented under the Programme. (max. 2000 characters)

Original language [EN]

Considering the fact that the Republic of Croatia is becoming a member state of the European Union, and the fact that the new legislation continues the reform of higher education and science and the reorganization of Croatian universities, it is necessary to respond to current challenges and to determine the University's development direction, by preserving its particularities and identity. UNIOS tends to step forward towards new competitive advantages in order to become a desirable place for studying and working. Its development is based on rich cultural and historical heritage in the regional and central European context. Within the University of Osijek's strategy, the main guideline is highlighted in the fact that UNIOS aims to become modern, autonomous, research oriented, educational and innovation center that enables reaching recognisability level within particular scientific fields and branches. It focuses on establishment of scientific centers of excellence and technology transfer, preparation of new study programs and profiling of experts according to labor market demands in the area of Eastern Croatia. Participation in the Programme and active involvement in project activities will support strengthening of international cooperation and establishment of interdisciplinary studies, promotion of higher education quality, lifelong learning, increase of scientific production and technology transfer, and in particular, it will ensure further realization of international mobility of students and staff, and facilitate better and more efficient interuniversity cooperation within teaching, scientific and professional activities, to assure academic atmosphere of multiculturalism and diversity.

Please explain the expected impact of your participation in the Programme on the modernisation of your institution (for each of the 5 priorities of the Modernisation Agenda*) in terms of the policy objectives you intend to achieve. (max. 3000 characters)

Original language [EN]

By using all available capacities referring to human and material resources, UNIOS is dedicated to maintain its competitiveness by profiling itself into a modern and innovative institution of higher education and research. Within its overall development strategy, UNIOS complies with the Europe 2020 strategy and dedicates itself to modernisation reforms. In order to contribute to the goal of increasing the number of higher education graduates, UNIOS will offer new study programs adapted to labor market needs. Development of new study programs will be achieved within project cooperation under the Programme. Such cooperation will facilitate creation of new methods of teaching and learning, such as platforms for distance learning, part-time learning and online teaching. Students enrolled in such new study programs will gain up-to-date knowledge and skills that will help them in succeeding on the constantly changing labor market. Participation in projects and individual mobilities within the Programme will contribute to enhancement of teaching and researcher training, as there will be opportunities provided for wide scope of professional and research activities aimed to advance staff skills. Within the Programme projects and individual international mobilities, students will acquire additional skills through study or training abroad. Their international experience is helping them to become highly qualified professionals that will be able to boost European prosperity and growth. UNIOS is actively involved in cross-border cooperation projects for advancement of teaching, research and professional services. In the past years, cross-boarder cooperation has provided significant results, being practically implemented in the industry and business sector, thus greatly contributing to economy growth and having broad social and regional benefits. Participation of the University of Osijek in the Programme is a key tool to assure the framework of future cross-border cooperation, and for other forms of cooperation that will surely contribute to visibility of UNIOS in Europe and that will offer a guideline for proactive international policies and establishment of efficient funding mechanisms. The participation in the Programme will be a significant support for overall University excellence and for utilization of its academic potentials.

* COM (2011) 567 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0567:FIN:EN:PDF>)

Endorsement of the application

I, the undersigned, legal representative of the applicant institution,

certify that the information contained in this application is complete and correct to the best of my knowledge. All Programme activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;

agree to the content of the Erasmus Charter for Higher Education (ECHE) application outlined above and commit my institution to respect and observe these obligations;

agree to the publication of the Erasmus Policy Statement by the European Commission

Place: Osijek

Name: Gordana Kralik

Date (dd/mm/yyyy): 09/05/2013

☒ *I have read and accept the Privacy statement*

Original signature of the legal representative of the Institution (as identified in section A.2 above)

Original stamp or seal of the Institution